



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	BOLPUR COLLEGE
Name of the head of the Institution	DR. NURSADH ALI
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03463252290
Mobile no.	9474039953
Registered Email	bolpurcollegeoffice@gmail.com
Alternate Email	iqac.bolpurcollege@gmail.com
Address	P.O. BOLPUR, DT. BIRBHUM
City/Town	BOLPUR
State/UT	West Bengal
Pincode	731204

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR DEBJANI SENGUPTA
Phone no/Alternate Phone no.	03463252290
Mobile no.	9474409815
Registered Email	debani2610@gmail.com
Alternate Email	iqac.bolpurcollege@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://bolpurcollege.edu.in/AQAR_2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://bolpurcollege.edu.in/ACADEMIC-CALENDAR#

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.60	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	31-Jan-2015
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Timely submission of Annual Quality Assurance Report (AQAR) to NAAC	18-Dec-2018 87	11

Meeting of Internal Quality Assurance Cell (IQAC)	27-Jul-2018 1	12
Meeting of Internal Quality Assurance Cell (IQAC)	02-Nov-2018 1	12
Meeting with Teachers	19-Sep-2018 1	41
Meeting with Teachers	13-Mar-2019 1	30
Meeting with Office Staff	15-Mar-2019 1	10
Meeting with guardians/parents	17-Nov-2018 1	53
Meeting with guardians/parents	23-Mar-2019 1	31
Meeting with guardians/parents	15-Jun-2019 1	29
Orientation Programme for SEM-I Honours Students	26-Jul-2018 1	149
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Bolpur College	RUSA 2.0	MHRD	2018 730	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Contributions: 1. Submission of AQAR for 201718 in due time 2. Feedback from final year students are collected and analysed 3. Faculty up gradation through promotion of teachers 4. Centrally regulated continuous evaluation system 5. Procurement of Books and Journals

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Increase in ICT Facilities	Approximately Rs.17 Lakh of RUSA2.0 fund is allotted for purchasing computers, projectors
Renovation of Laboratories	Laboratories are being renovated.
Developing of Language Lab	One language lab for 20 students is under construction
Purchase of Laboratory Equipment	All lab based departments are provided with new equipment
Extending facilities for games	Sports equipments are purchased & one gymnasium is going to be completed soon
Feedback from all Stake Holders	Feedback is taken from students, parents, teachers and staff and actions are taken accordingly guardian and actions are taken accordingly
Rain Water Harvesting	This project is under process
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	19-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

29-Jan-2019

17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College under instruction of the affiliating university, The University of Burdwan, has introduced the Choice Based Credit System (CBCS) from the academic session 2017-18 with the following aspects: (i) Each of the departments has the discretion to offer the choice able courses and maximum number of courses has been offered. (ii) Orientation programmes are arranged for all the newly admitted students at the beginning of the course. (iii) Each of the departments has prepared its own lesson plans following the curriculum prescribed by the affiliating university. (iv) Three separate but synchronised (on the basis of available classrooms) master routines for B.A. (Honours & General), B.Sc. (Honours & General) and B.Com (Honours & General) have been prepared by the Routine Committee (the committee has been formed in the Teachers' Council). Each of the departments has fitted their classes following the master routines and allotted specialised teachers for each paper. (v) Sufficient number of practical classes have been allotted for each papers for the lab based subjects. Laboratories have also been upgraded and made well equipped with the financial aid under RUSA 2.0. (vi) Sufficient number books (following the list of bibliography provided with the affiliating university prescribed curriculum) have been purchased with partial financial assistance from RUSA 2.0. (vii) The departments conduct regular internal assessment tests, give home assignments to the students, internally assess the final semester (SEM VI) students by making them deliver seminar lectures through power point presentation and keep the students updated about their disciplines through invited lectures. (viii) The departments, to some extent, trying to use ICT which gives students a better understanding and extended knowledge of their disciplines. Study materials are also provided to the students. (ix) The college has emphasised on the area of environmental issues for which a subject coordinator has been appointed to control and monitor all the project works and theory classes very systematically and meticulously where 20 to 25 teachers are involved. (x) Students are also encouraged to present papers on non-curricular areas. (xi) The students regularly participate in extracurricular activities such as Mock Parliament Competitions, Science Model Competition, Quiz Competition, Inter College Football and Athletics Competition, Debate and Extempore Competitions all organized by the State Government.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	30/06/2019	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Bengali	23/08/2018

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English (Honours)	01/01/2018
BA	Sanskrit (Honours)	01/01/2018
BA	History (Honours)	01/01/2018
BA	Philosophy (Honours)	01/01/2018
BA	Political Science (Honours)	01/01/2018
BA	Economics (Honours)	01/01/2018
BA	Education (Honours)	01/01/2018
BA	Geography (Honours)	01/01/2018
BA	Mathematics (Honours)	01/01/2018
BSc	Mathematics (Honours)	01/01/2018
BSc	Physics (Honours)	01/01/2018
BSc	Chemistry (Honours)	01/01/2018
BSc	Botany (Honours)	01/01/2018
BSc	Zoology (Honours)	01/01/2018
BSc	Economics (Honours)	01/01/2018
BCom	Accountancy (Honours)	01/01/2018
BA	General	01/01/2018
BSc	General	01/01/2018
BCom	General	01/01/2018
MA	Bengali	23/08/2018
BA	Bengali (Honours)	01/01/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	30/06/2019	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography Hons	18
BSc	Botany Hons	25

1.4 – Feedback System**1.4.1 – Whether structured feedback received from all the stakeholders.**

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	Yes

**1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)****Feedback Obtained**

Collection of data for feedback is a continuous process. Feedback are taken from the stakeholders from time to time and in different methods. During the academic year 2018-19 structured feedback were taken from students and parents. The Students' Feedback is an integral part of development planning of any academic institution. In this study students were to assess overall functioning of the college. This process does not only help the college authority to identify the strong and weak points of the institution but also encourages students to take active part in the development process of the college. In this process students were to review teachers' performance. A questionnaire was prepared for collecting students' feedback taking into consideration of the changes occurred in the academic structure particularly due to introduction of CBCS in 2017-18. Questionnaires were distributed among final year Honors students. Sixteen aspects were identified for survey. Students have to mark each aspect in 5 point scale. Number of respondent was 203. The detail report is uploaded in the website. Feedback from parents is taken in various ways throughout the year particularly in time of Parent-Teacher meeting at Department Level as well as institutional level. The aspects discussed during the meetings and observations of teachers and staff in general a questionnaire was set and randomly served among 78 parents/guardians whose wards are studying this college at least for one year. All are requested to submit the filled up formats at the college office. As most of the respondents are not comfortable with English questionnaire was translated to Bengali. Some of the respondents could not read or write, they were allowed to take help of their wards. Four filled up forms were found defective and had to be rejected. Finally, the Study was made on the basis of response of 74 parents. The detail report is uploaded in the website. After the compilation of data it became clear that options of students and parents are similar though those are not the same. We have to consider the fact that many of the parents do not have formal education. So we gave greater attention to address the students' feedback report. Apart from this without feedback from teachers and staff educational institute cannot properly function. All the matters related to academics were discussed and decisions were taken in the meetings of Academic sub-committee, Teachers Council and in the meetings of IQAC with the Teaching and Non Teaching Staff. Feedback from the college authority is also an important component for overall development which comes through the Principal and the members of the Governing Body.

CRITERION II – TEACHING- LEARNING AND EVALUATION**2.1 – Student Enrolment and Profile****2.1.1 – Demand Ratio during the year**

Name of the	Programme	Number of seats	Number of	Students Enrolled
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Programme	Specialization	available	Application received	
BA	Bengali Honours	100	499	98
BA	Economics Honours	28	13	2
BA	Education Honours	35	209	33
BA	English Honours	68	314	56
BA	Geography Honours	45	254	45
BA	History Honours	75	184	59
BA	Philosophy Honours	55	251	43
BA	Political Science	55	133	38
BA	Sanskrit Honours	90	240	69
BSc	Botany Honours	24	207	22
BSc	Chemistry Honours	32	169	27
BSc	Mathematics Honours	51	209	39
BSc	Physics Honours	20	78	9
BSc	Zoology Honours	36	388	33
BCom	Accountancy Honours	66	29	18
BA	General	1082	1884	911
BSc	General	202	351	83
BCom	General	272	14	3
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2212	15	49	4	49

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used

56	35	4	5	1	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Although, our institution has no student mentoring cell, however, our institution has adopted some initiatives by which students are gathering constructive guidance for their betterment. At the start of the session an orientation program is arranged where students are informed in detail about present curriculum and different facilities available in the institution. Faculty members continuously encourage students about different scopes available after completion of their graduation degrees and helped also by providing constructive suggestions to solve their personal problems. Students are motivated to join student supportive units like NSS and NCC where they are refreshed in involving social workrelated activities and feel the necessity of National Integration after participating in different off and on campus programs conducted by such units. Students are encouraged to participate in different University and National level tournament where they find their platform to exhibit their capabilities indifferent indoor and outdoor games. They are motivated to use extensively the campus library by consulting reference books, magazines and journals in order to gather uptodate knowledge. Tutorial classes are also arranged (included in class routine) for slow learner students and their progress are monitored through continuous assessment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2212	49	1 : 37

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
52	46	6	0	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr Sirshendu Majumdar	Associate Professor	Visiting Research Fellowship at Trinity Long Room Hub
2019	Dr. Dilip Gorai	Associate Professor	Asian Achievers of the year (Reguerdon Inc. Delhi)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Honours	2018/2019	09/04/2019	10/07/2019
BA	General	2018/2019	10/04/2019	18/09/2019

BSc	Honours	2018/2019	23/04/2019	08/07/2019
BSc	General	2018/2019	27/04/2019	13/09/2019
BCom	Honours	2018/2019	23/04/2019	08/07/2019
BCom	General	2018/2019	06/04/2019	13/09/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our institution is affiliated to The University of Burdwan and hence we strictly follow the curriculum designed by this University. Keeping in mind the necessity of continuous assessment, University Grants Commission (UGC) issued relevant order for implementing CBCS (Choice based credit system) system in all Universities and institutions in our country. Our University has adopted this new system and immediately replaced existing (111) pattern from 201718 session. In this newly implemented system continuous internal evaluation (CIE) gets prior importance and hence each paper (except SEC DSE) of the curriculum, internal assessment has been made mandatory. Evaluations are done on the basis of students' activity and performances on written exams, assignments, student seminar, practical experiments etc. throughout their courses. Since this system is directly related to students' attendance, students are very much concern about their attendance and hence students' attendance is regularly increasing which makes the pavement for securing good result.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year at the start of an academic session we prepare academic calendar and upload in our college website. It is one of the regular practices of our institution. This is to be mentioned that our University (The University of Burdwan) prepares academic calendar every year including tentative date of different examination. Our institute incorporates some institutional related data such as schedule of Internal assessment/Test examination, date of publication of wall magazine, date of departmental seminar, date of annual sport etc. in the academic calendar prepared by the University not altering basic skeleton of the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://bolpurcollege.edu.in/POs-PSOs-And-COs>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Honours	BA	Bengali	54	50	92.59
Honours	BA	Economics	1	1	100
Honours	BA	English	31	23	74.19
Honours	BA	History	28	10	35.71
Honours	BA	Geography	27	27	100
Honours	BA	Philosophy	7	5	71.42

Honours	BA	Plotical Science	6	4	66.67
Honours	BA	Sanskrit	16	7	43.75
Honours	BSc	Botany	10	8	80
Honours	BSc	Chemistry	18	14	77.78
Honours	BSc	Mathematics	20	11	55
Honours	BSc	Physics	6	3	50
Honours	BSc	Zoology	9	8	88.89
Honours	BCom	Accountancy	5	3	60
General	BA	General	70	34	48.57
General	BSc	General	11	3	27.27
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://bolpurcollege.edu.in/sssr>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL:	30/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	30/06/2019	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	30/06/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
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0	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
N.A.	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	3	2.65
International	Sanskrit	1	5.12
International	Mathematics	3	0
International	Economics	2	5.86
International	Commerce	4	4.65
International	Physics	1	2.93
International	Library	1	5.5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BENGALI	5
ENGLISH	1
PHILOSOPHY	3
SANSKRIT	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Computational and docking studies of 5,6-Dihydroxy-7,8,4-trimethoxy flavone A alpha-glucosidase inhibitory constituent from <i>Limnophila indica</i>	D.K. Rana, D. Gorai, S.K. Jash	Journal of Chemistry and Chemical Sciences	2018	117	Bolpur College	95
Nuclear Magnetic s	D. Gorai, R. Roy,	Mini Reviews in	2019	31	Bolpur College	25

pectroscopic behaviour of some selected Natural Flavonoids: A look through	L.C. Mondal, S.K Jash	Organic Chemistry				
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	0	0	0
NIL	NIL	NIL	2019	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	12	1	0	4
Presented papers	13	2	0	0
Resource persons	2	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Workshop on importance of Village Camp	NSS, Unit I Unit II, Bolpur College	2	270
Tree Plantation Programme	NSS, Unit I Unit II, Bolpur College NSS, Unit I Unit II, Bolpur College NSS, Unit I Unit II, Bolpur College	2	157
Awareness regarding plastic manance	NSS, Unit I Unit II, Bolpur College	2	27
Campus Cleaning Programme	NSS, Unit I Unit II, Bolpur College	2	257
Awareness programme	NSS, Unit I Unit	2	390

of TB Fund raising through Stamp selling for BENGAL TUBERCULOSIS ASSOCIATION	II, Bolpur College		
Special Camp	NSS, Unit I Unit II, Bolpur College	2	100
Awareness programme on Environment and some diseases	NSS, Unit I Unit II, Bolpur College	2	275
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NA	NA	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/07/2018	30/06/2019	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	30/06/2019	NIL	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000000	1800691

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	3.14.06.000	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	37227	2284508	14	5099	37241	2289607
Reference Books	3015	160165	0	0	3015	160165
e-Books	80409	5900	0	0	80409	5900
Journals	25	44610	0	0	25	44610
e-Journals	3828	5900	0	0	3828	5900
Library Automation	25921	250000	14	140	25935	250140
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	30/06/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	41	1	4	6	1	8	12	15	11
Added	2	0	0	0	0	1	0	60	1
Total	43	1	4	6	1	9	12	75	12

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1000000	817053	700000	760113

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Laboratory: The college eleven laboratories: Two each in Chemistry and Zoology department, three each in Physics and Botany Department, and Geography department has one laboratory. All the laboratories are spacious and well equipped. Three more laboratories are being added. Sufficient fund is allotted to maintain the laboratories. For details please see the College website.</p> <p>Library: College has a separate library building. The library has two wings one for Arts and Science and other for Commerce. Books are purchased on regular basis. 21 journal are being subscribed. It is equipped with KOHA(LIMS) software and partially automated. For details please see the website . Others: The college has one computer Laboratory, smart class room and class rooms with ICT facilities.</p> <p>http://bolpurcollege.edu.in/</p>
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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	INSPIRE ,SC ,ST	1169	13749000

	,OBC ,Labour Commission, Swami Vivekananda Merit cum Means, Chief Minister Relief Fund ,Kanyasree K1 ,Kanyasree K2, Kanyasree K3, S R Jindal Memorial, Mahindra Finance		
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	01/01/2018	0	0
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Exploring career options, Preparation for competitive examination, Stress management.	57	57	0	0
2019	Exploring career options, Preparation for competitive examination, Stress management.	63	63	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0		0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	3	B.A(Hons)	Bengali	University of Burdwan	M.A in Bengali
2018	6	B.A(Hons)	Bengali	Bolpur College, BU	M.A in Bengali
2018	1	B.A(Hons)	Bengali	Sanskrit College	M.A in Bengali
2018	1	B.A(Hons)	Bengali	WB State University	M.A in Bengali
2018	1	B.A(Hons)	Bengali	B.Ed College, BU	B.Ed
2018	5	B.A(Hons)	English	University of Burdwan	M.A in English
2018	1	B.A(Hons)	Sanskrit	Visva-Bharati University	M.A in Rural Management
2018	1	B.A(Hons)	Sanskrit	Santiniketan Buniyad B.Ed College, BU	D.L.E.D
2018	2	B.A(Hons)	History	University of Burdwan	M.A in History
2018	2	B.A(Hons)	Philosophy	University of Burdwan	M.A in Philosophy
2018	1	B.Sc(Hons)	Botany	University of Burdwan	M.Sc in Botany
2018	3	B.Sc(Hons)	Zoology	University of Burdwan	M.Sc in Zoology
2018	3	B.Sc(Hons)	Zoology	Suri Vidyasagar College, University of Burdwan	M.Sc in Zoology
2018	1	B.Sc(Hons)	Zoology	Visva-Bharati University	M.S.W
2018	2	B.Sc(Hons)	Zoology	University	B.Ed

				of Burdwan	
2018	1	B.Sc(Hons)	Zoology	SKB University	B.P.Ed
2018	3	B.Sc(Hons)	Chemistry	University of Burdwan	M.Sc in Chemistry
2018	1	B.Sc(Hons)	Chemistry	Bankura University	M.Sc in Chemistry
2018	1	B.Sc(Hons)	Chemistry	Visva-Bharati University	M.Sc in Chemistry
2018	1	B.Sc(Hons)	Chemistry	Aliya University	M.Sc in Chemistry
2018	1	B.Sc(Hons)	Chemistry	Diamond Harbour Women's University	M.Sc in Chemistry
2018	2	B.Sc(Hons)	Chemistry	Tecno India, Kolkata	M.Sc in Chemistry
2018	1	B.Sc(Hons)	Mathematics	Visva-Bharati University	M.Sc in Mathematics
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
GATE	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Recitation and discussion on modern poem on 0708 August,2018by theStudents of Department of Bengali of SemesterII	Institutional	67
Drama RaktaKarabi was played on 08.09.2018by the Students of Department of Bengali	Institutional	74
Musical performance on Feb,2019by Sougata Das, an Exstudents of Department of Bengali	Institutional	33
Publication of wall magazine by the Students of the Department of Philosophy	Institutional	51

Various cultural activity to celebrate the Independence day on 15.08.2018 by the Students of NCC and NSS of the College	Institutional	31
Various cultural activity to celebrate the Republic day on 26.01.2019 by the Students of NCC and NSS of the College	Institutional	32
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	0	0	NIL	NIL
2018	NIL	Internatio nal	0	0	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is no elected or statutory student council in this college as per Government Order. However programmes like freshers welcome, college social, sports, Saraswati Puja are performed by nominated students under the supervision of teachers.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association (AA) of Bolpur College (Bolpur College Praktan Chhatra Sammilani) was established in 2014¹⁵ and was registered under WB Registration Act XXVI of 1961 on 23.03.2017. AA runs their office from a room provided by the College in campus and some of members are actively involved in development of this institution. President and the Government Nominee of the Governing Body of Bolpur College are Alumni of this institution. Five teaching and nonteaching members of the college are also exstudents of this institution. At present the Association has 192 enrolled memberships. During 2018²⁰¹⁹ academic sessions AA conducted 12 meetings of executive council and their 2nd Conference on 18.11.2018. The Association has given cash award of Rs 2000/ to 10 studious and needy students and provided financial support of Rs.6240/ to 4 economically challenged students so that they can continue their study.

5.4.2 – No. of enrolled Alumni:

192

5.4.3 – Alumni contribution during the year (in Rupees) :

26240

5.4.4 – Meetings/activities organized by Alumni Association :

12 meetings and one Conference

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

i. The Governing Body is the highest Body of Management of the college that comprises representatives of the Government, the affiliating University including Teachers and Nonteaching staff of the college and hence it is participatory in nature. However, students and other stake holders are also involved in important decision making like renovation of the existing premises, organizing extracurricular activities, performing cultural programmes, etc. ii. The Governing Body has set up a number of subcommittees to take decisions and advise the management on crucial issues keeping in view the overall development and improvement of quality of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College is an affiliated college and it has little scope to develop curriculum independently of its own rather it implements the curriculum designed and developed by the affiliating University. However, the teachers of the college of many departments are members of (under graduate) Board of Studies of the University where they get the scope to contribute in developing and shaping the final form of curriculum that are taught in the college. The Choice Based Credit System (CBCS) pattern of curriculum has been introduced from the academic session 201718.
Teaching and Learning	The teaching and learning process in the college has been largely rescheduled and geared up with the introduction of CBCS system. In this system each class is of one hour duration (Practical class is of two hours) and the number of classes for each credit has been arranged as required by the CBCs system. But each of the departments has prepared its own teaching plans and lecture schedules and supplements the prescribed syllabi with additional inputs for knowledge formation. The departments also conduct regular internal assessment tests, and

keep students updated about their disciplines through invited lectures. The departments also use ICT which gives students a better understanding and extended knowledge of their disciplines. Students are also encouraged to present papers on curricular and noncurricular areas. The college is also emphatic about regular attendance of classes by students, and award marks for attendance accordingly. The same pattern of teachinglearning method is followed for P.G students of Bengali department which was introduced in the academic session 201819.

Examination and Evaluation

The whole schedule of examinations is earnestly implemented by the college as per direction of the University. The students of this college are to take seats for their endsemester examinations in other college as decided by the University. The evaluation programme is also fixed by the University where the answer scripts of our students are evaluated by the teachers of other colleges and teachers of this college evaluate the other scripts of the students of other colleges as assigned by the University. However, within a fixed timeframe the internal assessments of the students of the college are conducted and evaluated by the college teachers.

Research and Development

While many of the teachers are engaged in conducting research for their doctoral degrees, many others involved in academic research and experiments for writing and publishing research papers. Few teachers are also supervising works of research scholars for consideration of doctoral degree under the University of Burdwan.

Library, ICT and Physical Infrastructure / Instrumentation

The College has procured and is in the process of procuring books worth Rupees ten lakhs with funds under RUSA 2.0. The college also subscribes to a number of disciplinespecific academic journals as well as to a number of magazines of general and current importance and newspapers (including those carrying information on employment) on a regular basis. In addition the college also is a member of the INFLIBNET, the online research journal facility. Teachers and research scholars of the college enjoy remote access facility. The library is now equipped with an computerbased

books and journals search mechanism called KOHA. The college has a virtual (Smart) classroom where teachers conduct classes and students take the opportunity of availing ICT facilities in their studies. With funds under RUSA 2.0, the college has procured computers, laboratory equipment, sports and gymnasium items, items for campus development. The science laboratories have been renovated, improved and upgraded. The new and additional equipments are under process of installation, and these have enhanced the infrastructural and instrumentation capacity. The college is also in the process of imparting English language enhancement skill through a language laboratory.

Human Resource Management

While the management taps the potential of all employees and students, it attempts to ensure all benefits incumbent upon them. The Students' grievance cell redresses grievances of students, while the Women's Cell (Vishaka) is in place to address any reported case of sexual harassment within the college premises. The college also, out of its own resources, funds the participation of students in sporting and other activities organized at the university or the district or state levels. The college has subscribed to an insurance health scheme for students who would be entitled to free medical treatment in a hospital up to one lakh following any accident. The college encourages participation of faculty members in seminars/symposia/conferences and in OPs and RCs at the national and international levels by granting them leave. The college also arranges regular screening for promotion of teachers under CAS.

Industry Interaction / Collaboration

So far the college has got little scope to have interaction collaboration with industries. However, the college will explore the scope of interaction with the industries.

Admission of Students

The College conducts online admission strictly on merit basis. In this matter the college follows the instructions of the affiliating university and the Department of Higher Education, Govt. of West Bengal. The college takes special care in observing the rules for

seats in the reserved categories.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	All important notices are uploaded on the college portal. All important information about the college is also uploaded on the college website.
Administration	Administrative activities and decisions are also ventilated through the college website. The issues related to academic administration and examinations are also transmitted to the stakeholders through electronic mode.
Finance and Accounts	The installation of Tally accounting software, the online system of payment of fees, the online system of payment of salaries under PFMS, and the use of online system of other financial transactions.
Student Admission and Support	As stated above, the college conducts online admission under the instruction of the affiliating university and the DHE, Govt. of Higher Education. The admission committee also counsels students regarding the choice of subjects and other requirements.
Examination	All information regarding examinations and results of the students are displayed in the website of the college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	0	NA	NA	0
2019	0	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Training	Training	05/04/2019	05/04/2019	6	4

	Programme on e-Pension	Programme on e-Pension				
2019	Training Programme on CAMS	Training Programme on CAMS	18/06/2019	18/06/2019	14	7
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	05/09/2018	02/10/2018	28
Orientation Programme	2	05/03/2019	01/04/2019	28
Orientation Programme	2	10/06/2019	30/06/2019	21
Refresher Course	2	23/08/2018	12/09/2018	21
Refresher Course	1	04/09/2018	25/09/2018	21
Refresher Course	1	14/11/2018	04/12/2018	21
Refresher Course	1	30/11/2018	20/12/2018	21
Short term Course (MHRD)	1	30/10/2018	05/11/2018	7
Short term Course (MHRD)	1	29/01/2019	04/02/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
There is in place a health scheme (optional) initiated by the Govt. of West Bengal to which the teachers are entitled to subscribe. There is an employees' credit co-operative society which gives loans for house-building and for other	There is in place a health scheme (optional) initiated by the Govt. of West Bengal to which the non teaching employees are entitled to subscribe. There is a co-operative society which gives loans for house-building and for other	The college facilities the process of obtaining scholarships such as Kanyashree, Vivekananda Scholarship, etc. Apart from this the college has subscribed to an health insurance policy for students which entitles them to free treatment up

expedencies	expedencies	to one lakh rupees caused by accident			
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts regular internal and external audit of its accounts. The external audit is conducted by statutory auditor every two years and the auditors are appointed by the DPI, Education Directorate, Govt. of West Bengal. The yearly audit reports are submitted to the DPI, Govt. of West Bengal The DDO supervises the regular maintenance and updating of the books of accounts. The accounts of the college upto 2018-19 has been audited.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

2000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	The University of Burdwan	Yes	IQAC, Bolpur College
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

a) Initiative for improvement of class attendance b) Review of result c) Discussion on norms of various scholarships

6.5.3 – Development programmes for support staff (at least three)

a)Training in HRMS b) Training in CAMS c) Encouraged to join skill development programmes of the University of Burdwan

6.5.4 – Post Accreditation initiative(s) (mention at least three)

a) Introduction of PG in Bengali b) Recruitment of teachers against vacant posts c) Utilization of RUSA2.0 grants d) Installation of solar panel

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2018	Timely submission of Annual Quality Assurance Report (AQAR) to NAAC	18/12/2018	23/09/2018	18/12/2018	11
2018	Meeting of Internal Quality Assurance Cell (IQAC)	27/07/2018	27/07/2018	27/07/2018	12
2018	Meeting of Internal Quality Assurance Cell (IQAC)	02/11/2018	02/11/2018	02/11/2018	12
2018	Meeting with Teachers	19/09/2018	19/09/2018	19/09/2018	41
2019	Meeting with Teachers	13/03/2019	13/03/2019	13/03/2019	30
2019	Meeting with Office Staff	15/03/2019	15/03/2019	15/03/2019	10
2018	Meeting with guardians/parents	17/11/2018	17/11/2018	17/11/2018	53
2019	Meeting with guardians/parents	23/03/2019	23/03/2019	23/03/2019	31
2019	Meeting with guardians/parents	15/06/2019	15/06/2019	15/06/2019	29
2018	Arranging Promotion of teachers through CAS	10/08/2018	10/08/2018	10/08/2018	7

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Anti Dowry Awareness Programme	15/11/2018	15/11/2018	95	26

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources Increase the efficiency towards energy generation by harnessing nonconventional energy resources like solar energy and biogas. As a part of Govt. programme, "West Bengal Renewable Energy Development Agency", a Govt. of West Bengal agency took the initiative to install 5kW watt power generating solar panels, covering an area of around 1600 square foot on the roof top of the second floor of the south building of Bolpur College, which is directly connected to the power supply grid. The power thus generated is consumed by the institution owing to a lesser amount of electric bill payment. In the holidays also, this power generation will continue and the excess power, if any, would be consumed by the power grid. This is also adjusted with the electric bill of the college. As per electric bill of session 20182019, there is a savings of approximately 30 of expenditure in this head.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	15
Ramp/Rails	Yes	3
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	20/11/2018	3	Awareness regarding plastic manance	Effects of plastic on day to day life	27
2019	0	1	28/03/2019	1	Awareness on Dengu, Malaria	Dos and Donts	14

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students	27/06/2018	College authority is very strict about the rules and regulations. So students by and large follow the rules however use of mobile can not be restricted all the the time.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observtion of world Mother Tongue Day	21/02/2019	21/02/2019	52
Observation of International Yoga Day	21/06/2019	21/06/2019	76
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(i) In order to build up a plastic free zone throughout the campus the total camps has been declared free by installing hoardings and signboards with the help of NSS unit1 and unit2. (ii) Installation of solar panels in order to switch towards use of non conventional energy sources as described in column 7.1.2. (iii) Installation of compost machine in order to produce biofertilizer from biological wastes. (iv) Plantation programmes done every year during the months of August September as a part of "Vriksharopan Utsava" (aforestation ceremony). (v) Plantation of medicinal plants in the college garden. (vi) Taking measures to solid waste management by prevention of improper disposal of laboratory wastes and plant wastes produced inside the campus. As a part of this programme, Bolpur College took the first initiatives to make the campus completely free of plastics in 2014. In this context the two units of NSS (NSS Unit1 and NSS UnitII) has been successfully working on it since 2015 and the session 201819 is also not an exception. (vii) Planning for rainwater harvesting is underway.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I 1. Title of the Practice Staff Welfare: Financial Assistance to Teaching and Nonteaching Staff Members 2. Objectives of the Practice Financial assistance is a primary and basic need of every human being in the society, without the aid of which no one can construct his/her future plans such as raising their wards and having a good shelter in the form of house or residence, and off course in the time of emergency, particularly for treatment purposes, immediate financial assistance is a prerequisite factor. In this context The Bolpur College Employee's Cooperative Credit Society Ltd. has the objectives to provide our employees, (i) Immediate loan within as much as shortest period at a reasonable interest rate. (ii) An extra financial benefit by providing dividend from their share money. (iii) A recurring and non refundable savings scheme where the employee can get back his/her money with compound interest immediately after his/her retirement even before enjoying the pension or gratuity. (iv) A good practice of keeping a cordial relationship and healthy ambience among the employees through the platform of the society. 3. The Context The Bolpur College Employee's Cooperative Credit Society Ltd. started its journey in the year 1968. The society was registered in the Office of the A.R.C.S., Birbhum on 22.11.1968 as a Primary Credit Cooperative Society under the provision of the W. B. C. S. Act, 1983. The society comprises the permanent as well as the contractual teaching and non teaching staff members of Bolpur College as its members. The society is managed by a board consisting of 12 members of directors who are elected in the AGM. 4. The Practice The society has constructed a separate office room at its own expenditure in the space provided by the college authority (with prior permission) for its operation. The society is currently running the following schemes, (i) Short term (ST) loan up to Rs.1,00,000/- @ 9.5 interest per annum. (ii) Middle term (MT) loan up to Rs.3,00,000/- @ 10 interest per annum. (iii) Long term (LT) loan up to Rs.8,00,000/- @ 10.5 interest per annum. (iv) Providing dividend @ 10 per annum

(this rate is flexible) on the share money that are deducted at the time of sanctioning ST, MT and LT Loans @ 5 on the sum of loaned amount. (v) Monthly non refundable recurring deposit scheme on 'Thrift Fund" at instalment of Rs.2,000/- to Rs.5,000/- per month. This sum is returned with 10 compound interest either after retirement of the incumbent or in case if he/she resigns from the membership of the society. All types of the schemes above are helpful for the members of the society for, (i) Immediate treatment purpose, (ii) Raising their wards and providing them higher education, and (iii) Having immediate and hassle free house building loan with minimum papers along with the tax benefit facility. Apart from the schemes, a token gift is given to all the members from the annual profit of the society. The Annual General Meeting (AGM) is held at the end of every calendar year where the election of the Board of Directors is also held in every five years. The meeting of the Board of Directors is held at a regular interval (10-12 meetings per year). The society is well concerned about a healthy ambience and cordial relationship among all the staff members of the college for what a lunch party is arranged every year on the date of AGM.

5. Evidence of success (i) The society has been classified under 'A' Category for the last four consecutive years for its stable financial performance. Total turnover in the form of loans of the society stood at Rs.1.68 crore for the financial year ended on 31.03.2019 as per audited report for the year 2018-2019. Paid up share capital and working capital of the society stood at Rs.14,76,985/- and Rs.1.71 crore respectively as on 31.03.2019. There is no bad loans or non performing assets in the loan portfolio in spite of limited liability of the members. It should be worth mentioning that all over in India, almost all nationalized banks are plagued with huge bad loans or NPAs. The society also got first prize among the Non-Govt. primary credit societies in the district of Birbhum in the year 2018.

(ii) Statutory Audit including Tax Audit is up to date. Tax return file is submitted through C/A Form. (iii) Three salaried employees are also working in the society, that means, job opportunity has also been created by the society.

6. Problems encountered The society is trying to, (i) The society is yet to reopen it's Fixed Deposit savings scheme. (ii) Overall computerisation of the office by installing appropriate banking software for faster operation.

7. Others The overall system is financially transparent and gives the lesson of self reliance.

BEST PRACTICE II Title of the Practice Joy in Learning:

Publication of Wall Magazine Objectives of the Practice

- Make an outlet for creative and independent thinking
- Development of sense of illustration
- Development of organisational skill
- Encouragement of group activities

The Context Benjamin Franklin said, "Tell me and I forget. Teach me and I remember. Involve me and I learn. Learning is not a one-off experience. If the experience is enjoyable, learners will stay curious and keep coming back for more.

Publication Wall Magazine one of such activity that students of our college is practicing for several years. The Practice The practice of publishing Wall Magazine is of immense importance in terms of encouraging the students to express their inherent potentialities in various field academic, literary, artistic and cultural spheres. Development of photographic skill is an added phenomenon. Department of Bengali and Philosophy publish their half yearly wall magazines Shaili Dishari since 2014 and 2015. Department of Chemistry named their wall magazine as Toxi- Talk as it is focused on pollution for the last five years. Department of English, Botany and Zoology publish yearly and they titled them according to the theme. Apart from these regular publications Department of Geography (Dew Drop), Department of Economics (Beekshan), Department of Mathematics and Commerce have also published wall magazines.

Students with some guidance from faculty members collected information, prepared the texts for these magazines. They decorated them with their paintings and photography and gave them final shape. It is a complete group activity. Evidence of success The evidence of success related to the publication of Wall Magazines demands attention. The student-writers get

required impetuous to continue writing in the various fields they are attached to. They grew ambitious to see their writing or papers in the magazines or journals. Inquisitiveness developed through this activity transfuses to class rooms also. Some of the departments are planning to exhibit their old wall magazines. Problems encountered Most of the students remain preoccupied with their carrier building. And present syllabus and curricula give them little time to carry on any other activities including publication of Wall Magazines. Others None.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://bolpurcollege.edu.in/BEST-PRACTICES-OF-THE-COLLEGE>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our mission is to attempt an all-round development of our students, which, we believe, distinguishes us as an undergraduate college. While we make every effort to give students the highest kind of academic inputs, we also ensure the flowering of their cultural and intellectual development without which no all-round development is complete. We create opportunities for our students to express their creative potential by training them in leadership and representational activities through the mock parliament. Our students have distinguished themselves by winning awards in Youth Parliament Competitions at the district and divisional levels which have entitled them participation at the state level competitions. This apart, we observe special occasions and the birth anniversaries of eminent Indians and host lectures on them in which students from different departments are invited to speak. Needless to say, teachers give the material and moral support to students in such intellectual activities beyond the boundaries of their syllabi. But most distinctively, our college being located in the vicinity of Visva-Bharati, the unique university founded by Rabindranath Tagore, we are inspired by its cultural values. To say the least, we have two teachers who are distinguished singers of national and international repute. It is under their aegis, and a few other accomplished members of our faculty, we host a number of cultural programmes, thus bringing out the creative and expressive potential in our students. Our programmes on 15th August, Netaji Jayanti, 26th January, Tagore's birth anniversary, the tree-plantation programme-- to name a few-- draw a huge gathering of general audience inside the college premises. In order to give professional training in dance, we have, out of our own limited resources, appointed a qualified dance teacher for our students. Experts in instrumental music also lend great support to us on occasions. The combination of all these contributions, have earned our college a name in cultural activities. Finally, to buttress, the intellectual ability, each of our departments publishes a wall magazine of very high standard. These magazines carry creative and discursive writings by students. Teachers stand as mentors in these activities. Thus, when students pass out of our college, they do not only carry a certificate of academic qualification. They go out into the larger world as complete human beings with their other potentials nurtured and nourished. This kind of training and the creation of facilities for the flowering of their potential, we believe, while building in them a sense of a larger community, stand them in good stead in later life.

Provide the weblink of the institution

<http://bolpurcollege.edu.in/Distinctiveness>

8.Future Plans of Actions for Next Academic Year

1.Implementation of RUSA 2.0 such as completion of Laboratory renovation Language Lab Multigym. Purchase of computers and accessories, Books, Installation of subversive pump set, etc. 2.Construction of new building with RUSA 2.0 grant. 3.Expansion of use of ICT. 4.Recruitment of Non-Teaching Staff. 5. Medical Insurance for students 6. Skill Development through Language Lab. 7.Green Campus