



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

BOLPUR COLLEGE

COLLEGE ROAD, BOLPUR, BIRBHUM (W.B.)

731204

www.bolpurcollege.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Bolpur College was established in 1950 as a Government Sponsored college under a scheme introduced by the Government of West Bengal. It was first affiliated to Calcutta University, and after the establishment of The University of Burdwan in 1962, the college immersed as an affiliated college under this university. The college has been a co-educational institution from its very inception and is housed in its own buildings situated in a reasonably spacious campus of 4.0 acres (main campus area is of 1.9 acres) including two play grounds. Build up area of the main campus is 3,125 sq. meters including main building, annex building and a separate library building of 322 sq. meters build up area. The college has a hostel for minority (male) students, a quarter for the Principal and a separate building for Students Union. The college now has nine Arts (including 1 PG department), five Science and a Commerce Department teaching Honours and General Courses. From a small beginning, this institution has evolved as one of the largest colleges in the Birbhum district, which is generally considered as backward with a considerable tribal, backward classes and minority population. Thus the college was entrusted with the responsibilities of imparting undergraduate education to people who are disadvantaged in many ways. The college was first NAAC accredited in 2016 with B+ grade. Following the recommendations of NAAC peer team, the college introduced MA course in Bengali from the academic session 2018-19. Apart from this Education Honours course was introduced in 2016-17 academic session. Currently the college is providing education to approximately 3600 undergraduate and post-graduate students. The college has boasted its infrastructure to meet the current technological advancements in education sector so that its students do not lag behind. The college has Wi-Fi enabled campus and has 40 classrooms, 12 Laboratories, 13 ICT enabled class rooms, 6 Smart class rooms, 1 English Language Lab, 1 conference room, 1 auditorium, 1 gymnasium and 2 playgrounds. The college also has a LAN enabled central computer lab. All science departments including Geography and Commerce have high speed internet facility available. At present we have 67 full time teachers most of them are having Ph. D degree and/or qualified in NET/SET examinations.

Vision

The vision of the college is encapsulated in its motto *sa vidya ya vimuktaye* which in English means 'knowledge is what leads to freedom'. Knowledge here implies a holistic idea comprising theoretical as well as practical knowledge developing skill, efficiency, creativity, personality, strong moral, ethical and social values for a purposeful life in a world marked by rapid changes in technology, environmental crises and social, gender and other inequalities. The continuous endeavours of the college is to impart education to the students with large application of fast advancing modern educational tools & techniques, and focusing on sustainable development with special emphasis of women's freedom.

Mission

It is the mission of the college to be an educational institution that provides quality education at the undergraduate and post graduate level to residents of a backward district like Birbhum and the adjoining districts, as also to promote talented students by providing them the best possible infrastructural facility to

academically nourish them for playing a positive role in the emerging situation. Our main missions are as follows:

- To create an atmosphere for the students to free themselves from the division in terms of wealth, caste, community, language and ignorance through education
- To act for protection of environment and make the students aware about its importance
- To impart highest level of teaching to make the students future leaders of India in all respects.
- To provide excellent and modern hi-tech infrastructural facilities to our students for improving their skills so that they can compete everywhere with confidence.
- To take affirmative actions in favour of girl students aiming women empowerment so that they can equally compete with their male counterparts and become successful in life.
- To provide, among students, the leadership quality through NSS and NCC activities for making environment conscious & bring social changes and irradiate evil practices present in our society and also lead the humanity from the forefront in case of any emergency situation.
- To prepare the students competent for job market by proper orientation with life and technical skills through job orientation courses.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- A committed management team, dedicated Principal and experienced, hard-working and highly qualified faculty and responsible and compassionate non-teaching staff.
- A supportive and friendly relation between teachers and students.
- Clean and green eco-friendly campus.
- Scholarships and institutional free-ships with the option to pay tuition fees in installments to make education more accessible to disadvantaged groups.
- A focus on gender equality and value-based education to empower and enlighten students.
- A strong emphasis on community and social work in addition to traditional classroom teaching through NCC, NSS activities and Kishan Mitra Cell.
- A well-stocked Modern automated RFID enabled library with nearly 30,000 books, journals, periodicals. The college has separate Wi-Fi enabled library building with online access to books and journals through N-LIST program.
- Students' involvement in eco-friendly activities such as tree plantation and nature visits through Nature Club.
- A range of support services and welfare programs for staff and students.
- The college has a rich tradition of cultural activities throughout the year where students and teachers participate in large numbers.

Institutional Weakness

- Teaching post not created as per requirement for implementation of CBCS & NEP 2020.
- Financial limitations caused by reduced grants from the university, the Government of West-Bengal and funding agencies such as the UGC, RUSA and DST preventing desired infrastructure augmentation .

- Limited autonomy in curriculum development.
- Non-recruitment of non-teaching staff in vacant positions due non approval of the Govt.
- Dependence on current faculty due to non-creation of new teaching posts by the Government of West-Bengal
- Inadequate resources in implementation of NEP 20 curriculum.

Institutional Opportunity

- To commence more PG programs if new teachers and classrooms are available.
- To start new value added and skill development courses.
- Encouraging students to participate in online programs such as MOOCs, SWAYAM and NPTEL.
- Providing special indoor and outdoor sports training for students interested in pursuing a career in sports.
- To introduce a couple of foreign language courses.

Institutional Challenge

- Majority of students comes from economically challenged families from rural areas. Some of them are first generation learners. Motivating them to study in the most difficult task.
- To fill up intake capacity in all courses/programmes
- To reduce drop out of students strength
- To increase students strength in Science and Commerce disciplines
- The rising cost of education. The increase in private education institutes in the city.
- The trend of students moving towards technical education.
- Students' employability after graduation has reduced specially after COVID -19 as job availability has decreased significantly.
- There are two universities (one central and one state) in the town attracting good students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institute is affiliated with The University of Burdwan, West-Bengal and follows the curriculum designed by the university. The institute offers a wide range of undergraduate courses in Arts, Commerce and Science and a postgraduate course in Bengali. The institute adopted the Choice Based Credit System (CBCS) pattern in 2017-18 which includes self-learning and value-based non-CGPA courses of interdisciplinary nature. From 2023-24 academic session it also introduced 4 years and 3 years undergraduate courses based on NEP 20. The college, on the recommendation of IQAC has introduced several add-on courses to inculcate the multidisciplinary and job oriented soft skills among the students. The institute prioritizes the importance of teaching social and human values, professional ethics, gender equality, health and hygiene, environmental awareness and sustainability which are included in their curriculum. To promote these values, the college regularly conduct programs such as seminars, workshops and invited lectures on topics such as importance of saving and educating girls, women's empowerment, gender issues, health awareness and yoga etc. Training in Yoga and self-defense has been introduced as a life skill teaching. The institute places a high emphasis on teaching human values, social integrity and communal harmony to the students by arranging lectures and

speeches on the occasions of birth and death anniversaries of national leaders, social reformers and freedom fighters. Through these activities, students are exposed to the lives and teachings of these leaders and learn about the values they upheld and the impact they had on society. The college collects feedback from all stakeholders on the curriculum annually. This feedback is then analyzed and discussed in the teacher's Council meetings and necessary actions are taken by the college authority after taking necessary approval from the governing body. The actions taken are based on the feedback analysis report and include improving infrastructure, implementing value-added courses and enhancing student facilities such as tutoring and other resources available to students. The feedback reports are shared with the parent university and also available in the college website for all.

Teaching-learning and Evaluation

The institute has a diverse student population with mostly coming from the local community and neighbouring districts. A good number of students are tribal, many of them belongs to SC, and other backward classes. The institute places a strong emphasis on inclusiveness and provides adequate facilities for differently abled students. The college strictly follows the reservation rules framed by the government. In the last five years, an average about 3000 students has enrolled. Upon admission, the institute assesses each student's learning level and organizes special induction programmes centrally and bridge courses at departmental levels to tune them for undergraduate course. Each student is assigned a mentor who keeps the track of the students' progress for coming three years in this college. The college strictly follows its own academic calendar and teaching plan for each department while keeping note of the affiliating university academic calendar. Academic calendar and teaching plan/course modules are available in the college website for the students. The faculties at the institute implement student-centric teaching methods such as Experiential Learning, Participative Learning and Problem-Solving Methodologies, Student seminars, Study tours etc. The institute utilizes various innovative teaching and learning methods and ICT tools to enhance the educational experience. Teachers are encouraged to acquire higher qualifications and as a result large number of faculty members have been awarded with Ph.D. The institute conducts the periodic internal assessments as per the academic calendar. Students' performance is evaluated through written assignments, Unit Tests, Seminars, Quizzes, Projects and Group Discussions etc. The institute has a mechanism to deal with grievances related to University and College examinations, ensuring that the evaluation is transparent, time-bound and efficient. The institute has defined Program Outcomes (POs) and Course Outcomes (COs) for each program and course & analyzed using specified software. It uses direct and indirect methodologies to assess these outcomes.

Research, Innovations and Extension

Research & Innovations:

The college has a Research Cell which encourages teachers and students to apply and undertake research projects, publish research articles, books and chapter in monographs and books. The cell also recommends for financial assistance to the teachers presenting papers in seminars and pursuing doctoral work. Although the college is basically an undergraduate college still two teachers of this college are engaged as Ph.D. Co-guides/Guides for universities. Some of them are engaged in collaborations with colleagues from other institutions to perform post-doctoral level research work. The facilities available for research in the college are given below:

- Our institute has a good environment for research. Laboratories are well equipped with all necessary facilities available. The college library has a good number of books including 25 print research journals in different subjects and 6200 e-journals through N-LIST.
- Most of the departments have Departmental Library which has a good number of reference books useful for students and teachers.
- The institute also receives funding through the RUSA projects which is used for laboratory modernization and Library up-gradation.
- The IQAC conducts research sensitization programmes along with the students and teachers funded by research sensitizing scheme of Bolpur College.
- Over the past five years, 45 research articles have been published in various UGC-listed and UGC - CARE listed journals. Many of them have been published in Journals with Impact Factors.
- The faculties have published 43 books / chapter in books including 06 in conference proceedings of various conferences.
- The college has done MOU with several institutions and one of the purposes there is Research.

The college has organized 47 seminars/ conferences/ Invited lectures on current topics including Research Methodology and IPR.

Extensions:

- The institute has a culture of consultation through NSS, NCC etc. Activities such as Blood Donations, Cleanliness Campaigns, Environmental Awareness Campaigns, Health and Hygiene related activities and imparting knowledge about Constitutional Rights, Gender Awareness activities are regularly conducted to promote the dignity of work and awareness of Social, Environmental and Health issues. NSS has adopted villeges where the volunteers visits frequently and froms various acts of social service.
- The college has been recognized for these activities and has received the several awards from local organizations and Government.
- The college has a **Kishan Mitra Cell** which tests the soils of neighbouring farmlands and provides useful information about soil quality and crop suggestions to the farmers free of cost.

Infrastructure and Learning Resources

The institute offers state of the art facilities for teaching and learning including 6 smart class rooms, 13 ICT-enabled classrooms, a seminar hall, an auditorium, 12 fully equipped and renovated labs, 1 central and 6 departmental computer labs and other necessary resources to support the learning experience. The institute offers 15 under graduate (Hons and General each) and 1 postgraduate programs with sufficient intake capacity. There is also ample land for sports infrastructure, both indoor and outdoor sports facilities are available and our students takes part in many State and National level events. The campus also has a Gymnasium and Yoga Center with qualified instructors for students, staff and faculty members. The college library is fully automated (RFID technology based) with Integrated Library Management System (Koha) that allows efficient management and organization of library collections. The library has an extensive collection of resources for the academic community of the college. Users can access resources through a user-friendly online platform, WEB-OPAC. The college website and library are regularly updated and the institute has Wi-Fi facilities (200 Mbps connection) and CCTV surveillance systems for security. It also has RFID based anti-theft gate for the security of books. The institute has advanced IT infrastructure which includes a robust Wi-Fi network, 125 regularly

updated computers with licensed software, LCD projectors and various software like CAMS (LMS) for online management of teaching learning. Computer labs are maintained through AMC by professionals agencies.

Student Support and Progression

Our institute strives to support the overall development of our students by providing a healthy environment. More than 60% of students take advantage of various types of Government Scholarships. Besides Government scholarships, many other non-government scholarships and institutional free ships are also provided to the needy students. Mentoring and counseling services are provided for their overall well-being. Every effort is made to build the overall development and competencies of students by organizing workshops and training programs to improve their soft skills, communication skills, life skills, ICT literacy etc. The college trains a large number of its students for effective English communication skills (spoken English) through its Language lab. Yoga training and self-defense training for female students are also done on regular basis. The college has functional MOU's with organizations like NSHM udan skills ltd (a partner of NSDC) and students are trained in different skill oriented courses at reduced fees as per agreement with them. and Right Brains Technology for proper Career oriented courses and ICT courses with help them in getting a job after graduation. Every year, a number of students progress to higher education through succeeding entrance examinations. The special efforts have been taken for the inculcation of human values and social awareness in the students through the activities like Blood Donation Camp, Covid-19 Vaccination Camp, Tree Plantation activity, Cleanliness Campaign (Swachh Bharat Abhiyan), Anti-tobacco campaign, celebration of birth and death anniversary of the national leaders and freedom fighters, Women's day, Teachers day, Voters Awareness activity, Human Rights day etc. The institution has formed many clubs like Nature club, Health club, Cultural Club, Literary Club, Sports Club etc. to inspire students towards a green, clean and healthy environment which are key factors for a pollution free sustainable development in our society. The college has organized district level sports event and Youth parliament Competition as selected by the Higher Education department. The Competitive Examination and Career Counseling Cell holds training/counseling sessions on a regular basis and many students qualify for them. The institute has a robust Student Grievance Redressal Cell, Internal Complaints Committee and an Anti-Ragging Cell. The institute has a prosperous sports culture and has a good infrastructure for sports and cultural events. Numbers of students have won awards at Zonal, Inter-zonal, University, State, National levels. Students' representation to various academic, administrative bodies, including IQAC ensures that students are enabled to participate in the institutional developmental process. The college also has a registered alumni association which actively takes part in the development of the college. Some of our alumni are working as a faculty member and non-teaching staff of this college and some are members of college governing body and IQAC as well.

Governance, Leadership and Management

The institute aligns its vision and mission with national policies on higher education, focusing on education as a means of nation-building and social reform. To achieve this, the institute implements programs and activities such as NSS, NCC, Soft Skills Development, Value-Added Courses, Welfare Schemes, Sports, Cultural Programs and Career Guidance. The institute fosters a culture of decentralization and participation through the appointment of coordinators to departments and conveners to various academic and administrative committees. The Principal plays a key role in governing and managing the institute through the use of committees such as IQAC and Internal disciplinary committee and Grievance redressal committees. The institute encourages faculty to participate in professional development opportunities such as Orientation, Refresher Courses, Short-Term Courses and Faculty Development Programs. The institute also supports faculty members in their pursuit

of advanced degrees such as M. Phil and Ph.D. Faculty members are granted duty leave and financial support for attending Seminars, Workshops and Faculty Development Programs. The institute has implemented e-governance in various areas such as Administration, Finance, Accounts, Scholarships, Student Admissions and Examinations. The institute has in place various welfare measures for both teaching and non-teaching staff. The performance of teaching staff is evaluated through a 360 degree Performance Based Appraisal System (PBAS) and Annual Self- Appraisal System. Efforts are made to secure funding from sources such as University, UGC, DST and RUSA. The institute's accounts are audited regularly. The IQAC works to ensure quality and enhance quality measures within the institute. It also ensures that the career advancement of the teachers is completed in a timely manner. It also organizes several seminar/ conferences in a regular fashion to keep teachers and students updated. The IQAC also takes initiatives to conduct Academic Audit and collects feedbacks from stakeholders, analyses and make recommendations.

Institutional Values and Best Practices

The institute regularly celebrates significant birth and death anniversaries of social reformers freedom fighters as well as national festivals as declared by the Government. The institute actively engages programs and campaigns in partnership with faculty, staff and students to raise awareness on gender issues specifically on the empowerment of women and environmentally conscious practices. The institute conducts gender audit and gender sensitization workshops to eradicate gender discrimination. To secure the well-being of female students, the institute conducts anti-ragging sessions and conducts self-defense training. The Institute takes necessary steps to manage solid, liquid and e-waste. The institute has implemented rainwater harvesting & ground water recharge measures. The institute carries out green audits to maintain a clean and green campus. The institute utilizes solar energy and LED lamps, sensor-based energy consumption techniques to reduce energy consumption and also conducts energy audit for implementation of energy-saving strategies. Bolpur college has also taken initiatives for waste management and water harvesting.

The college has a well-stacked cloud based fully automated including security gate & RFID enabled library with nearly 30,000 books, journals, periodicals. The college caters the need of teachers & students with a separate Wi-Fi enabled library building having online access to books and e-journals through N-LIST program.

The Institute ensures holistic education through open, non-discriminating, clean and green atmosphere and shows honesty in all its activities. College ensures the significant use of solar energy as a measure of its green and energy conservation initiatives. The institute actively takes measures to make the campus green and eco-friendly through its Nature club. It has separate green and energy policy in force inside the campus. Activities like plantation of trees, No plastic policy, Observation of no vehicles day, management of solid waste materials with the help of local municipality, treatment of chemical wastes from labs, water harvesting, herbal & fruits gardens etc. are some of the measures that the colleges has taken towards an environment friendly campus.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BOLPUR COLLEGE
Address	College Road, Bolpur, Birbhum (W.B.)
City	BOLPUR
State	West Bengal
Pin	731204
Website	www.bolpurcollege.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Nursadh Ali	03463-252290	9474039953	-	bolpurcollegeoffice@gmail.com
IQAC / CIQA coordinator	Pinaki Majumdar	03463-999999	9851314605	-	iqac.bolpurcollege@gmail.com

Status of the Institution	
Institution Status	Private and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	University of Burdwan	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	31-12-1950	View Document
12B of UGC	31-12-1950	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	College Road, Bolpur, Birbhum (W.B.)	Urban	1.9	3125.59

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted

UG	BA,Bengali, MAJOR	36	HS or Equivalent	Bengali	100	81
UG	BA,Bengali, MINOR	36	HS or Equivalent	Bengali	1082	764
UG	BA,English, MAJOR	36	HS or Equivalent	English	91	91
UG	BA,English, MINOR	36	HS or Equivalent	English	1082	20
UG	BA,Sanskrit, MINOR	36	HS or Equivalent	Sanskrit	1082	54
UG	BA,Sanskrit, MAJOR	36	HS or Equivalent	Sanskrit	90	66
UG	BA,Educatio n,MINOR	36	HS or Equivalent	English + Bengali	1082	120
UG	BA,Educatio n,MAJOR	36	HS or Equivalent	English,Engli sh + Bengali	59	59
UG	BA,History, MAJOR	36	HS or Equivalent	English + Bengali	116	116
UG	BA,History, MINOR	36	HS or Equivalent	English + Bengali	1082	244
UG	BA,Geograp hy,MINOR	36	HS or Equivalent	English + Bengali	1082	18
UG	BA,Geograp hy,MAJOR	36	HS or Equivalent	English + Bengali	100	100
UG	BA,Philosop hy,MAJOR	36	HS or Equivalent	English + Bengali	55	52
UG	BA,Philosop hy,MINOR	36	HS or Equivalent	English + Bengali	1082	86
UG	BA,Political Science,MAJ OR	36	HS or Equivalent	English + Bengali	84	84
UG	BA,Political Science,MIN OR	36	HS or Equivalent	English + Bengali	1082	478
UG	BSc,Mathem atics,MAJOR	36	HS or Equivalent	English	51	29

UG	BSc,Mathematics,MINOR	36	HS or Equivalent	English + Bengali	202	14
UG	BSc,Physics,MINOR	36	HS or Equivalent	English + Bengali	202	12
UG	BSc,Physics,MAJOR	36	HS or Equivalent	English	20	8
UG	BSc,Chemistry,MAJOR	36	HS or Equivalent	English	32	22
UG	BSc,Chemistry,MINOR	36	HS or Equivalent	English + Bengali	202	38
UG	BSc,Zoology,MAJOR	36	HS or Equivalent	English	36	26
UG	BSc,Zoology,MINOR	36	HS or Equivalent	English + Bengali	202	26
UG	BSc,Botany,MINOR	36	HS or Equivalent	English + Bengali	202	26
UG	BSc,Botany,MAJOR	36	HS or Equivalent	English	29	29
UG	BA,Economics,MINOR	36	HS or Equivalent	English + Bengali	1082	1
UG	BA,Economics,MAJOR	36	HS or Equivalent	English	28	0
UG	BCom,Commerce,MAJOR IN ACCOUNTANCY	36	HS or Equivalent	English	66	13
UG	BCom,Commerce,MINOR IN ACCOUNTANCY	36	HS or Equivalent	English + Bengali	272	2
UG	BA,General,MINOR IN PHYSICAL EDUCATION	36	HS or Equivalent	English + Bengali	1082	161
PG	MA,Bengali,	24	B.A. Hons in Bengali	Bengali	30	16

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				23				43			
Recruited	1	0	0	1	15	8	0	23	24	19	0	43
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						52
Recruited	2		5		0	7
Yet to Recruit						45
Sanctioned by the Management/Society or Other Authorized Bodies						13
Recruited	10		3		0	13
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5
Recruited	4	1	0	5
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	14	6	0	11	5	0	37
M.Phil.	0	0	0	0	0	0	0	3	0	3
PG	0	0	0	1	2	0	13	11	0	27
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	3	1	0		4

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	2058	0	0	0	2058
	Female	1550	0	0	0	1550
	Others	0	0	0	0	0
PG	Male	7	0	0	0	7
	Female	31	0	0	0	31
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	546	524	454	411
	Female	409	332	269	193
	Others	0	0	0	0
ST	Male	161	145	103	82
	Female	117	99	75	53
	Others	0	0	0	0
OBC	Male	442	386	309	307
	Female	268	276	231	203
	Others	0	0	0	0
General	Male	922	876	770	815
	Female	781	670	666	575
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		3646	3308	2877	2639

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>The college is committed to giving concrete shape to the vision enshrined in the NEP2020 by initiating multidisciplinary and a interdisciplinary approach through its curriculum and extra-curricular activities (different Clubs, seminars, and socially oriented-workshops) which determines its preparedness for NEP. While the college runs all the three major streams of Arts, Science and Commerce, it attempts to create a harmony among the streams so that a holistic approach to learning geared towards development and realization of the complete personality of the learner is achieved. The college teaches fifteen subjects—Bengali, English, Sanskrit, History, Political Science, Philosophy, Education, Geography, Mathematics, Physics, Chemistry, Botany, Zoology, Economics and Commerce. In addition, it also has a Physical Education course this emphasizing how the college is sensitive to physical development alongside intellectual, moral and aesthetic developments garnered through curricular resources. The college also opens up opportunities for creative and artistic expression by encouraging students from all streams to participate in its innumerable cultural programmes and contribution to the annual college magazine and wall magazines. The NCC and NSS wings of the college undertake community work, environmental education and value-based programmes and campaigns to ensure a holistic and multidisciplinary education. The college also offers flexibility to students to choose different subjects in different semesters; the Research Cell of the college encourages research for teachers and students, and research for PhD is ongoing in one department. While Environmental Studies which is compulsory for all students, the college also promotes multidisciplinary through its several Add-on Courses and Clubs.</p>
2. Academic bank of credits (ABC):	<p>Since the ABC is initiated by the affiliating university, students register themselves and put in their data in the bank using the login Id and password provided by the university. This enables them the flexibility of exits as per their choice as much as to carry over their credits/ choices in further studies. The college appraises students to fulfil this necessity and supervises their access to ABC. On other fronts, the college has signed MoUs with several institutions and interchange of faculty between the college and</p>

	<p>the collaborative institutions is an ongoing practice. At the same time the college encourages faculty members to prepare lesson plans for the given syllabi and adopt innovative and multi-faceted approach including use of ICT resources for teaching. The college also ensures that students receive books, journals (both print and e-versions through INFLIBNET-NLIST) and other study materials from the well-stocked, updated and automated library as much as from teachers. The college has also shared a selection of its study materials prepared by teachers with the HED, West Bengal. A continuous process of assignments and Institutional Preparedness for NEP evaluation (internal) is in place to enable students to assess their progress.</p>
<p>3. Skill development:</p>	<p>The college has a state-of-the-art Language Laboratory to equip students with communication skill for professional purposes. It also has Add-on Courses to equip students with skills of Photography, GST, Taxation, Crypto-currency, and Remote Sensing which have a vocational thrust. Almost all students enroll themselves in one of the Add-on courses. Soft skill training also provided for making them competent in job market. Moreover, several segments of the curriculum have value-based content; further, observation of birth anniversary of several distinguished personalities stimulate students with universal values and attempt to inculcate in them ideas of satya, dharma, shanti, prem, scientific and rational temper. Citizenship and Constitutional values are inculcated through regular training for the Youth Parliament.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Nearly eighty percent of classroom delivery and transaction takes place in the local vernacular, Bengali, coupled with English. Further, nearly all subjects in the Humanities have large sections pertaining to Indian History and Culture such as Sanskrit, History, Philosophy, Education, English and Political Science which are based on the India Knowledge System. The college also organizes several cultural programmes based on Indian music, dance, art and recitation. The celebration of Tagore's birthday, Mother-Tongue Day, Independence day, Republic Day and other such anniversaries are meant to equip students with the nation's rich cultural heritage and ethos.</p>

5. Focus on Outcome based education (OBE):	While the college has an MA Course, it continuously emphasizes the practical and utilitarian aspects of undergraduate education to enable students to proceed for higher education and employment. The college, through its information network and through papers that advertise jobs and higher educational opportunities kept regularly in the college library encourages students for better prospects. It also organises campus recruitment and job opportunity programmes.
6. Distance education/online education:	The college is privileged to have a centre of the Netaji Subhas Open University under its management which exposes students to possibilities of undertaking professional and non-professional courses of study alongside regular courses in Bolpur College. During the COVID lockdown, the college followed a regular teaching schedule of online teaching, and continues with this practice even now. Given the above-mentioned facilities, the college is certainly prepared for NEP 2020.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The ECI has decided to carry forward the efforts of both phases of SVEEP by moving into SVEEP Phase III. One of the strategic pillars of SVEEP III is 'Continuous Electoral Literacy and Democracy Education'. This phase is being build up with an aim of mainstreaming of electoral literacy among the young and future voters through the curricular, co-curricular and extracurricular interventions at the school, college and the university level including well designed coverage to the voter populations of that age group not covered under the formal educational system. In pursuance of this, ECI has decided to establish Electoral Literacy Clubs (ELC) in educational institutions for strengthening the culture of electoral participation among young and future voters. The idea behind establishing such clubs is that they shall be the seat of learning through hands on experience and envisaged to serve as a vibrant hub of Electoral Literacy direct interaction in education and other institutions in the country. As a first step in this process, Bolpur College has established an Electoral Literacy Club on 06/12/21 and is working
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	towards making young and future voters electorally literate.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The ELC at Bolpur College has been established on 06/12/21 and is working towards making young and future voters electorally literate. The Club is working under the aegis of State Election Commission and at the Institutional level, it is headed by Dr. Nusadh Ali, Principal, Bolpur College. The Electoral Literacy Club is constituted comprising the following members as per the guide lines of ECI. MEMBERS OF ELC 1. Prof. Bhumidhar Roy, Teacher coordinator 2. Coordinator of IQAC, Member 3. Prof. Prativa Saha, Member 4. Dr. Dipesh Kundu, Member 5. Dr. Buddhadev Mandal, Member 6. Sourav Murmu, Student Coordinator
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Activities performed by the ELC Club: 1. Role of Mass Media and Democracy 2. Role of Youth in Indian Democracy 3. National Voters' Day Observation Activity Report of Electoral Club: 1. Role of Mass Media and Democracy: Under the auspices of the Electoral Club we planned to conduct a debate on 'Role of mass media in democracy' on 8 December, 2021. It was attended by 33 students. Out of the 8 students were actively involved in it. The mediator of the talk was one faculty, Bhumidhar Roy. It was a great experience for the students. In the first few hours of the debate students deviated from the topic but later they come to the point due to timely intervention of the mediator. The debate was concluded on the consensus that media play an important role to make democracy more successive. Media is a watchdog of democracy that keeps government active. Even though it has some drawbacks there is still a lot of scope for improvement and can rise up the aspiration of the people. This debate created an understanding among students that we cannot think of a democracy without active neutral media. 2. The Role of Youth in Indian Democracy: On 12 August, 2022 the club arranged a talk regarding 'The Role of Youth in Indian Democracy' which was specifically conducted for History students. It was presented by one of the faculty member, Prof. Tsheten. T. Bhutia. It was highly inspirational talk. We hope this talk created political consciousness among students. It inculcate the feelings that they are the future king makers and develop a culture of electoral participation. At the

	<p>end of the talk they promised that they will take a role to transform our country. 3. National Voters' Day Observation: The Electoral literacy club has celebrated National Voters' Day in our college on 25th January; 2023. Prof. Shanku Moharaj Mondal faculty of History has given a talk about the important of the day. The day is celebrated to encourage the youth to participate in the election process. Prof. Mondal's talk He has also said that it was not only encourages the youth to participate in the electoral process but also focuses on the fact that the right to vote is a basic right , know about the National Voters day history, significance , quotes , theme and why is it celebrated in India.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The College ELC trains students for the Youth Parliament Programme. This training is held on a regular basis, and students from all streams are enlisted. The college regularly participates in the Youth Parliament Competition. The college has had the honour of being the Champion in district level Inter-College Youth Parliament Competition in 2022 and has participated at the State level competition. This shows how the college encourages students to be active participants in the election process.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Majority of our students who are above 18years of age has been enrolled in electoral roll. Among other things done at the orientation programme for freshers is appraising them of the need to get themselves registered as voters on attaining the age of 18. In pursuit of this the college notifies students from time to time about the election administration's programmes of Registration/ Enlistment of New Voters and Revision of Voters' Roll. Also voter registration camps is organised in the college campus periodically to enroll students above 18 years who are still not enrolled as voters in the electoral roll.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3646	3308	2877	2639	2289

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 74

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
67	66	68	70	48

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
81.85	98.35	61.35	107.49	149.77

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Bolpur College (hereafter BC) ensures effective implementation and execution of the prescribed syllabi through planned programmes that includes:

- 1) An exhaustive semester-wise synchronized class routine that includes provision for tutorials, remedial and special classes, internal tests;
- 2) Preparation & execution of academic calendar for teaching, learning & evaluation;
- 3) Preparation of modules for the syllabi that includes lists of recommended reading and supplementary materials;
- 4) Giving students at the commencement of the new semester orientation about the CBCS allowing students to make flexible choices out of optional courses/modules;
- 5) Making effective use of combined 'chalk and talk' classes and demonstrations through ICT based lectures;
- 6) Arranging adequate number of laboratory/practical classes for laboratory-based subjects;
- 7) Invited lectures by faculty members from other institutions with MOU and experts;
- 8) Encouraging students to make ICT based presentations and seminars;
- 9) Study Materials/ Lecture notes are made available in the college website and freely downloadable for students.
- 10) Mentors are assigned against each student who will monitor the progress of a student.
- 11) Feedbacks on curriculum are collected and Modification/action taken based on the collected feedbacks are reflected on curriculum and teaching plan.

The syllabi are prescribed by the affiliating university, The University of Burdwan (hereafter BU), BC enjoys opportunity to allow students in their choice of papers and in respects of credits. But even within the given limitations, BC ensures optimum use of class-room space, teaching hours, ICT facilities, and laboratory provisions and also provide a bunch of Add-on/Value added certificate courses to choose from

which are supplementary to the existing university curriculum. One advantage of BC is its rich & automated modern library with adequate number of books and other online resources to cater the needs of students in consonance of their syllabi as much for extension of their knowledge horizon. College library is made available online through web- opac for remote access of students. College provides adequate bandwidth of high speed internet and wifi facilities so that students and teachers can access the internet without any difficulties. All department are provided with computers and other essential infrastructure required to carry on teaching - learning process smoothly. BC took special initiative to reach students even to remote areas with online classes through a well-structured institutional internet and other facilities during the Pandemic lockdown. Departments regularly conducts internal assessments in addition of the tests required by the university.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 27

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)**1.2.2**

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 51.91

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3235	2985	723	718	0

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**1.3 Curriculum Enrichment****1.3.1**

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The University of Burdwan prescribed curriculum includes in its different segments and components of cross-cutting issues of Professional Ethics, Gender and Human Values, Environment and Sustainability. BC ensures all-round development of students including cognitive potential, creativity, rationality, sense of equality in terms of gender, class and caste, ethical, moral and human values of universal import, respect for Indian and other cultures as well as sensitivity to the future of the earth. The segments of the syllabi that bear implications of the cross-cutting issues are:

1a) Environmental Studies is a compulsory part of all courses, the college mainstreams, implements and evaluates **environmental and sustainability issues & problems through theoretical studies and project work**. The college further reinforces the environmental awareness through its Nature Club, observation of World Environment Day, celebration of Barsha Mangal (rainy season festival), conducting local heritage tours, environment related lectures and talks, ensuring plastic-free college campus through campaigns and programmes by the NCC and NSS wings. The college also uses solar

power and undertakes water-preservation programmes. Further, environmental issues are also covered by other subjects, such as:

•	Course name/segment of the syllabus in a Link
Botany Honours	• https://bolpurcollege.edu.in/naac_dvv/assets/naac_document/syllabus-gender-ethicsetc_Signed.pdf
Chemistry Honours	do
Physics Honours	do
Zoology Honours	do
Economics Honours	do
Geography Honours	do
Political Science Honours	do
English General Course	do
Sanskrit Honours	do

1b) The issue of Sustainability is covered under

•	Course name/segment of the syllabus in a Link
Economics Honours	https://bolpurcollege.edu.in/naac_dvv/assets/naac_document/syllabus-gender-ethicsetc_Signed.pdf

1. **Gender issues** are circulated and sensitized through campaigns and programmes such as the Women's Day, lectures and discussions of women's problems, the alert vigilance by the college Women's Cell, the options to register complaints at the Grievance Redressal Cell, Self-defence Training; posters are also put up against sexual harassment and feedback on this issue is solicited from students and guardians. The NCC and NSS wings also take active part in ensuring gender equality and safeguarding the interest of women students. The segments of the syllabi of different subjects that include questions of gender are as follows:

Department/ Subject	Course name/ segment of the syllabus in a Link
English Honours	• https://bolpurcollege.edu.in/naac_dvv/assets/naac_document/syllabus-gender-ethicsetc_Signed.pdf
English General Course	do
History General Course	do
Political Science Honours	do
Economics Honours	do

While the segments of the syllabi cover questions of **Human Values and Ethics** as given below, teachers play a key role in making these values a part of everyday life. BC enforces a code of conduct for students through its disciplinary committee; statutorily prescribed codes by BU for teachers and other employees and the management keeps a close watch on the observation of these codes. Further, the Anti-ragging cell, the Women's Cell and the NCC and NSS wings add to the practice of observing ethical values and discipline.

•	Course name/segment of syllabus in a Link
Economics Honours;	https://bolpurcollege.edu.in/naac_dvv/assets/naac_document/syllabus-gender-ethicsetc_Signed.pdf
(English Honours;	do
Sanskrit Honours	do
Philosophy Honours	do
Political Science Honours	do

Bolpur college also organises several seminar/conferences/workshops/awareness programmes on crosscutting issues relevant to Ethics, Gender, Human Values, Environment & Sustainability to enrich the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 43.01

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 1568

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 64.01

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
1806	1708	1559	1254	1255

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2381	2366	2366	2366	2366

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 70.86

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
880	829	842	610	642

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1079	1072	1072	1072	1072

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 54.42

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The Teaching-learning methods adopted in Bolpur College (BC) include Lecture Method, Chalk and Talk Method, Interactive Method, Assignment and Project-based Learning, ICT-based Learning, Experiential Learning, Off-Campus Excursions etc. Seminars and special lectures make teaching-learning student centric. Participatory learning through quiz competition and debate culture is a regular practice of this institution. Power Point presentations are encouraged to make learning interesting. Teachers make utmost use of modern technologies in the teaching-learning process. Students are motivated to take part in group discussion, role-play, subject quiz, news analysis, discussion, and problem-solving tasks are part of classroom as well as extracurricular activities which make learning interactive. Innovative programmes, like Art and Craft, Painting, Jewellery making etc. stimulate the creative ability of students and provide them a platform for participative learning. Theoretical knowledge is combined with practical knowledge through visits to industrial/corporate houses, historical places, field trips/studies. Students participate in training, placement and entrepreneurship development and career counselling programs to help them choose their future professional engagement. Field trips to biodiversity parks, botanical gardens, zoological parks, and heritage sites are organized by many departments to promote comprehensive understanding of concepts. The departments of Botany, Geography and Zoology make regular field visits as part of their course/ curriculum. Since teaching-learning process in BC employs ICT tools and e-resources extensively, students too are encouraged to make digital presentations, preparation of videos making on subject themes. Study materials and other references are supplied to the students on a regular basis. BC has 19 ICT facilitated rooms, 125 Desktop and Laptop computers. Apart from conventional teaching-learning method, extensive interactive sessions are conducted through discussions, debates, group-presentations, students seminar/webinar to encourage greater participation and interactive learning. Students prepare chart on important topics of their learning and the department of History has developed a museum that contains different religious places in the district of Birbhum attract tourists. The College Magazines and departmental wall-magazines nurture creativity, writing ability and presentation potentialities in students and faculty members. Certificate and Add- on Courses fill the gaps in knowledge and give students a competitive edge. Interdisciplinary seminars/webinars, extempore elocutions, debate competitions, poster presentations, students' seminars make study participative. One to one interaction was done with the students during the lockdown period to give support to prevent massive psychological breakdown among students. Also mentoring of the students are done by the teachers to access the progress of the students and to take care of special needs required by individual students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality**2.4.1**

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 97.85**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
67	68	71	71	49

File Description**Document**

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)**2.4.2***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***Response:** 81.5**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
54	53	53	55	45

File Description**Document**

List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.

[View Document](#)

Institution data in the prescribed format

[View Document](#)

Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Initiation of CBCS mode of teaching –learning since 2017 made internal and external assessment system more formal & structured 20% marks is scheduled for internal assessment as per the directive of the affiliating University.

In the first induction meeting students are informed about the mechanism of internal/ external assessment system to ensure transparency regarding the system.

The institutional and academic calendars mention tentative dates for commencement and completion of internal assessment, class tests and tutorials etc.

Each department of the college organizes class tests, presentations, tutorials to track the performance level of students after the completion of each module. Students' evaluation records are maintained across the semesters to evaluate their progress and to provide required assistance. The college has a separate examination cell comprising of teaching and non- teaching staffs to maintain the sanctity of examinations.

Principal, IQAC, Academic Sub-committee analyze results and meet students to motivate them for improvement. Assignments and mock tests give students multiple opportunities to improve their performance. In parent-teachers meetings the performance of each student is discussed with their parents.

Students of the college are encouraged towards self- learning process and their original thoughts and ideas are given importance. Different techniques and methods like MCQs, analytical tests, case studies, classroom presentations, individual and group project schemes are applied to widen the horizon of learning.

Remedial classes for slow learners and special classes for the advanced learners are arranged regularly. Students' knowledge on theoretical class teachings are translated to practice through continuous engagements in projects, assignments, experiential learning etc. After evaluating papers related to internal exams consisting of class tests, assignments, projects, one to one discussions with the students is a regular practice in college and this helps them in overall improvement. The faculty addresses rightful grievance of students pertaining to marks obtained and internal assessment during the discussion.

Principal and IQAC Coordinator often meet the students to know about their problems and prospects, as well as to inform about regularity of classes and to address examination related issues/grievances. If any critical case appears it is instantly communicated to the University of Burdwan for necessary actions. Any grievance related to question papers or anomalies in admit cards etc. also informed to the University immediately as a measure of addressing grievance.

College RTI Cell and Grievance Redressal Cell act effectively. All the cases are treated with utmost importance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

In strict compliance with the norms and objectives of Outcome Based learning set by the affiliating university, the Program Outcomes (POs) and Course Outcomes (COs) are framed by the departments. Mapping of course outcomes of each course against a programme outcome is done using PO-CO software. These are published and displayed in college Website and also discussed in classrooms and in Mentor-Mentee meetings. These are also explained in the Student Induction Programs of first semester students and in Parent-Teachers meetings. While addressing the students, the HODs create awareness on POs and COs and generate awareness about the need to attain the outcomes. Programme outcomes are the descriptions about specific skill requirements and accomplishments to be fulfilled by the students. POs incorporate many areas of inter-related knowledge, skills and personality traits that are to be acquired by the students during their graduation. Course outcomes (COs) describe the essential and enduring disciplinary knowledge, abilities to be attained by the students. Identification of program outcomes and course outcomes are done for all programs offered in college, following the guidelines of the University of Burdwan. College deputed teachers for workshop, seminars and FDPs enabling them to enrich students to attain the outcomes while teaching-learning in classes. Many teachers are also members of the university under graduate board of studies (UGBOS) and they actively take part in identification of POs and COs at university level. Attainment of course outcomes for specific programme outcomes is assessed with the help of software. The process normally includes internal/University examination results, assignments; unit tests, surprise tests, group discussion and viva-voce etc. The performance/result of each program outcome of students are recorded and preserved both by teachers and examination cell of the college. Attainments are measured in tune with the rules of University of Burdwan, which are aligned with program outcomes of the respective subjects. Students enrolled for add on/certificate courses offered by the institution are evaluated by the institution itself. Students are assessed and evaluated throughout the year at institutional level through unit tests, surprise tests, terminal exams, assignments, practical files for assessing the attainment level of program outcome and course outcome. The attainment levels of a student are also measured from the collected feedbacks from students, alumni & employers and from student's progression to higher studies and employability upon completion of degree courses. The departments try to keep a track of pass out students who pursue higher education or engage in jobs. These parameters are also taken into account while calculating attainment levels of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Teachers of Bolpur College explain the Course Outcomes (CO's) of each course to the students at the very beginning of the semester and the Programme Outcomes (PO's) are explained to every student at the time of entry in semester 1. The PO's and CO's of each department have been uploaded in the college website for everyone to see. The institution evaluates the attainments of every student in a much organised manner. The college uses a PO-CO software to evaluate the attainment levels of the students. Also each student is assigned to a Mentor who regularly keeps track of the student's progression and attainment levels during the three years of his stay in the college.

The methods applied in the evaluation of attainment levels of PO's and CO's of the students are as follows:

Direct Ways to evaluate course outcomes:

The degree of attainment of Course Outcomes (CO) and Program Outcomes (PO) are evaluated using various parameters throughout the semester of an academic session. The teachers of each department of the college record the performance of each student with respect to the specified CO through a continuous evaluation procedure. The faculty provides home assignments to students, conducts internal class tests, surprise class tests, viva-voce, book review, group discussions, student seminars, quiz, projects etc.

University Semester Examinations: Some of the key indicators of measuring attainment are End Semester University Examination. Being an affiliated college of The University of Burdwan, the students of Bolpur College are required to take end-semester examinations as per the University norms, through which the institution measures course attainment levels based on the Program Outcomes fixed by the programme.

Internal Assessment: According to University rule, Bolpur College conducts internal examination consisting of appropriate attendance (5 marks), internal assessment (10 marks) and Practical Examination (30% for practical based subjects) which help to assess the attainment of the course outcomes and provides opportunities to students for improvement.

Practical Assessment/External Assessment: External experts are appointed by the University to evaluate each student by conducting Practicals, and taking Viva-Voce and evaluating the practical note

book.

At the end of each semester, result analysis of each course is carried out by the department indicating the percentage of students failing in different courses and the Cumulative Grade Point Average (CGPA) obtained. This is an effective indicator in evaluating the levels of attainment of PO and CO of a student.

Indirect ways to evaluate course outcomes: Indirect method of measuring course attainment is calculated on the basis of feedback reports obtained from the respective teacher or mentor after completion of the course and calculated through the PO-CO software. Teacher and/or mentor evaluates outcome of the student on the basis of his performance/response in the class throughout the semester. Teacher Assessment includes of 20 marks for each students. Average score is obtained based on the Teacher's responses. Attainment level score thus calculated using PO-CO software for each programme by combining 80% of direct method score and 20% of indirect method score.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 80.94

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
545	736	636	487	207

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
926	747	665	566	322

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.9

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 30.05

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0.35	29.7

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Bolpur College has been working continuously for creating an innovative environment and development of good practices for the benefit for students, faculties and society at large. In order to provide service to the society, various activities and initiatives has been taken up. Some of them are as follows: Bolpur College encourages its students to create new knowledge and ideas apart from obtaining knowledge from the syllabus. In order to fulfil its mission the college introduced add-on courses like YOGA, Vedic-Math, Ayurveda etc., which are age old knowledge systems developed in India, for the students. Our students, with the help of teachers has created several Clubs like nature club, health club, literary clubs etc. the activities undertaken by the students through these clubs have created an eco-system for innovation and creativity. To propagate the concept of transfer of knowledge and to undertake the social responsibility, the college has established a **Kishan Mitra Cell** in 2019 which helps the farmers of adjacent areas by providing soil testing facilities, totally free of cost, for their farmlands on continuous basis. The cell also provide crop suggestions to the farmers for their tested farmland. The college has signed several MOU's

with several academic institutions which facilitate transfer of knowledge among the students and teachers. The college magazine 'Ritabak' is published each year to encourage creativity among students. Most departments also publish their own departmental wall magazines. The Research Cell supports students in undertaking field study and writing project reports, it also encourages teachers to carry on research projects, attend seminar/conferences and complete their Ph.D. work. The College organises several seminar and lectures by eminent academicians on research, IPR, current social issues throughout the year to enlighten the faculties and students which keep them up to date. The IQAC organises a series of lectures by experienced teachers on various topics to enrich students and young faculties. Moreover the college organizes departmental Seminars, Workshops etc with external experts from time to time that provide opportunities for students to acquire new knowledge. The college has a 'Computer Centre' which is used by the students from all departments and internet is available throughout the campus through wi-fi mode that all students can access. The computer lab is also used by newly established neighbouring Biswa Bangla University. The college hosts a study centre of Netaji Subhas Open University in its campus. The college also has a training centre for job oriented courses which is run in collaboration with NSHM Udaan Skills Pvt. Ltd., for students to develop skills as well as to foster economic self-sufficiency among them in future. The faculties of the college have been involved in sensitizing activities and making the community aware regarding various issues from time to time. The college has organized sensitizing programme for students by inviting experts on gender sensitization, on health and Hygiene, anti tobacco campaign, environment protection etc. with the active involvement of NCC, NSS and IQAC. Various skill-based courses like English Communication Skill, Remote Sensing, GIS, Photography etc. has been organised by the college. The College has collaborated with local municipality for solid waste disposal and overall college campus cleaning and beautification.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 39

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	9	2	8	6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.45

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
12	2	8	5	6

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.38

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
9	7	4	2	6

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Bolpur College acknowledges its responsibility to foster holistic development of the students. The NSS and NCC units of college have been shouldering this responsibility.

The NSS unit constantly strives to identify the needs and problems of the community and involve the students in problem-solving, develop among them a sense of social and civic responsibility, grow leadership qualities, foster democratic attitudes, practice national integration and social harmony. NSS unit with the help of local authorities organize annual camps in the surrounding rural areas (adoptive village) of the college and eminent resource persons are invited to speak on various social, environmental, genders, and health related issues to sensitize the local community as well the participating students. The participants of the camps actively take part in the cleanliness of the village and guide the villagers to make them aware about Swachh Bharat Abhiyaan, JalJiban Mission and to adopt healthy life practices to minimize the risk of various diseases including Malaria, Dengue, Typhoid, Diarrhoea, covid -19 etc.

The NCC unit aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service among the students. Bolpur College NCC unit strives at creating a pool of organized, trained and motivated youth with leadership qualities in all walks of life, who will serve the nation regardless of which career they choose. In order to achieve these NCC unit has

conducted a number of extension activities. Some of them are mentioned below:

- 1.Regular participation of NCC Cadets in different camps where they are trained on areas such as health and hygiene, environmental awareness, social activities etc.
- 2.Active participation in rally such as Safe Drive Save Life, Save Environment, Jal Shakti Abhiyaan, Privileges of being an Indian and many more as and when organised.
- 3.Clean environment drive such as Swacch Bharat Abhiyaan.
- 4.Visiting sick people in the hospital and distributing fruits, cloths etc.
- 5.Educational lectures such as BetiBacchaoBetiParao and other relevant topics as and when necessary.
- 6.Conduct of seminar to sensitize students and staff in participation with Child Line.
- 7.Traffic and crowd management during Durga Puja .
- 8.Blood donation camps where cadets selflessly donate blood to save lives.
- 9.Extending help during inauguration and organization of heritage old Pous Mela in Santiniketan.
- 10.Educating girls on self-defence through regular karate classes.
- 11.Improving health and health consciousness through celebration of International Day of Yoga and regular yoga classes.
- 12.Periodic pledge taking to instil in cadets a sense of responsibility and commitment.
- 13.Informing about “*Agniveer*” as career option

A few cadets have been trained (12-day residential training) on community volunteers and disaster management and search and rescue organized by the Department of Disaster Management and Civil Defence, Govt of WB under the scheme UP-SCALING AAPDA MITRA.

The Kishan Mitra Cell of Bolpur College was formed on 17.04.2019 to extend the services of this institution to the grass root level people, ie the fermars, to reduce negative environment impact of modern agricultural activities and to increase net income of the farmers. The cell helps the farmers of adjacent areas by providing soil testing facilities, totally free of cost, for their farmlands on continious basis. The cell also provide crop suggestions to the farmers on the basis of their tested farmland.

The Nature Club of the college also conducts many extension activities related to environment protection, plantation and cleaning.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Bolpur College has been serving various community works through NSS, NCC and IQAC as a part of extension and outreach program. These types of works sometimes are conducted as per own plan and sometimes by other bodies like District head office, regional and divisional level youth parliament, National and state level sport organisations etc. In all these activities students, teachers and NTS of our college participate with full enthusiasm. Our community works are recognized and appreciated by various agencies. During the assessment period of last five years from 2018-19 to 2022-23 our community services brought 12(twelve) recognitions from various agencies. Besides these the college has also received two award from the office District Magistrate for outstanding performance in Kanyashree Prakalpa in the year 2018 and 2023. A list of award received from various agencies is given below.

Sl No	Year	Award/ Medal/ Recognition for	Name of the award/ medal	Team Individual	University/S tate/National / International	Nature of award	To whom the award given
1	2018-19	Awarded for securing 2nd position in the Birbhumi District for outstanding performance in Kanyashree.	Best College Category for outstanding performance Kanyashree Prakalpa, Government of West Bengal	Team	State Level	Performance in Government scheme	College
2		Recognition for participating in Ek Bharat Sreshta Bharat Camp - 1 held at Panagarh (WB)	Good Conduct Award in 50 Bengal Group Burdwan	Individual	NCC	WB Sikkim	& Mamoni Hansda
3		Recognition for participating in Ek Bharat Sreshta Bharat Camp - 2 held at OBC Kamrang, Namchi, South	Good Conduct Award in 16 Bengal Group Burdwan	Individual	NCC	WB Sikkim	& Faijul Rahaman

4		Sikkim Recognition for participating in Ek Bharat Sreshta Bharat Camp - 2 held at OBC Kamrang, Namchi, South Sikkim	Good Conduct Award in 16 Bengal Group Burdwan	Individual	NCC	WB Sikkim	&Supriya Sen Gupta
5	2019-20	Awarded as the Best Parliamentarian in District Level Youth Parliament competition	District Level YPC	Individual	University	Youth Parliament	Trisha Ghosh
6		Awarded for obtaining first position in Division Level Youth Parliament competition	Division level YPC Champion	Team	State Level	Youth Parliament	College
7	2022-23	Recognition for participating in NSS Integration Camp at Burdwan University.	NSS Integration Camp	Individual	National	Culture	Md Rashid
8		Awarded for Governor of West Bengal's Silver Medal for Best Cadet.	NCC SGT	Individual	National	NCC	Puskar Saha
9		Awarded for obtaining first position in District Level Youth Parliament	District Level YPC	Team	University	Youth Parliament	Bolpur College YPC Team

	competition					
10	Awarded as the Best Speaker in Distrit Level Youth Parliament competition	District Level YPC	Individual	University	Youth Parliament	Sumitra Rakshit
11	Awarded as the Best Marshal in Distrit Level Youth Parliament competition	District Level YPC	Individual	University	Youth Parliament	Sk Nurjamal
12	Awarded as the Best Parliamentarian in Distrit Level Youth Parliament competition	District Level YPC	Individual	University	Youth Parliament	Subhodip Adhikari
13	Awarded for securing third position in essay writing competition in Distrit Level Youth Parliament competition	District Level YPC	Individual	University	Youth Parliament	Ahammad Mustafa
14	Awarded for securing 3rd position in the Birbhumi District for outstanding performance in Kanyashree. in Government of West Bengal	Best College Category for outstanding performance in Kanyashree Prakalpa, Government of West Bengal	Team	State Level	Performance in Government scheme	College

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 111

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	21	15	25	32

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 18

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Bolpur College sprawls over an area of 1.9 acres which provides ample framework for carrying out learning process, career progression and advanced education. The institution caters to the needs of about 3650 students (AY-2022-23). We have one Principal's room, one teachers' vcommon room, 5 office rooms, one accounts room, one IQAC room, NSS room, 40 class rooms (including 13 ICT enabled classrooms), 6 Smart class rooms, one AC conference hall, one central library reading room, 15 departmental libraries, one ladies' common room, one gents common room, one student's union room, one room for alumni, one Health club room, one AC auditorium, one Cafeteria, one night guard room, 3 store rooms, one reading room in the library, one open stage for cultural activities, gymnasium & yoga centre and one dark room etc. All rooms are well ventilated & with necessary furniture and tools. Besides, there are 20 washrooms for boys and gents, 4 separate washrooms for girls and lady staff, 30 CCTVs, 18 ACs, 3 Xerox machines, 1 short through hanging projector, 1 overhead projector, 13 portable projector and 12 printers. The college has one virtual class room. The institution has 12 well equipped laboratories viz. i) Geography (2 nos.), ii) Botany (3 nos) , iii) Chemistry (2 nos) iv) Physics (3 nos) and v) Zoology lab (2 nos). The college has 1 central computer lab which is shared by Mathematics department also. The Department of Geography has a well-equipped computer lab with GIS facility. There are additionally 5 computer labs one each in the following departments: Physics, Commerce, Zoology, Botany and Chemistry. We have one automated (RFID based) library which houses 29825 barcoded books, It also subscribes 25 print journals in different subjects. Through N-LIST the users of the college can access 1 lakh e-books & 6000 e- journals with remote access login. Library also equipped with WEB-OPAC facilities for patrons. Library also have RFID anti-theft gate for protection. The college has two play grounds & some indoor sports facilities. The college has 125 computers & 40 Class rooms for the students and all stakeholders. Bolpur College has whole heartedly attempted to comply with all the imperative standards expected of the affiliating college as far as infrastructural framework, provision of learning material, ICT devices etc. are concerned. Every one of the departments are furnished with sufficient study halls, research facilities, Log Book, Activity Record Book, Attendance Register, green boards, white board, white chalks, coloured chalks, duster and so on. College faculties are permitted to utilize advanced study hall, meeting room, computers and internet facilities as and when required. The open stage is used for Meditation sessions and cultural programmes. Besides students, teachers also benefitted from the gymnasium. Aside from Central library, all of the departments, including the post-graduate departments, maintain their own departmental library for UG and PG students. The college campus is secured with Wi-Fi Internet facilities & utilized by instructors, students and other stakeholders for scholastic and regulatory purposes.

In short the college has adequate furnished physical infrastructure with modern resources and equipment/instruments for advancement of teaching and learning of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 40.79

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
22.29	47.29	9.07	22.34	102.47

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Bolpur College Library has started along with the establishment of the college in the year 1950 to cater the academic needs of the faculty, students and staff. The college has a separate three storied library building of its own having ample space for library stacks and reading space. The central library has started automation using Integrated Library Management System (ILMS) since 2015. The Koha software has been installed in the college library for automation and presently use version: **22.05.04.000**. Koha is a full – featured open source Library Management software on **Linux koha-ProLiant-ML10 5.15.0-84-generic #93~20.04.1-Ubuntu** platform. It is customized web – based Inter face with full MARC Support (MARC 21 and UNIMARC) and include Z 39.50 server and client for data interchange. The library is fully automated with cloud based services of Koha. After the books procurement by the library the “Cataloguing” module of Koha is used to process them and generate the searchable bibliographic record for proper utilization of the resource. The circulation of the books is computerised and done using Koha circulation module. Students can search books online through WEB-OPAC. The” Reports” module of Koha is being used to gain general and specific data regarding library services.

The college library uses advanced RFID technology for circulation of books to the students and faculty members of the institution since 2022. The library has also installed anti-theft gate for the security of the library collection. Also 12 CCTV’s has been installed in and outside of the library building for the surveillance. The college library is a member of NLIST program of the UGC – INFLIBNET centre (college code 5175) for the purpose of accessing the electronic resource. Through this program library has the access to more than 6200 full text electronic journals and more than 5, 00,000 full text electronic books.

The library of college has Online Public Access Catalogue (OPAC) which is accessible to the teachers, students and alumnus through library computers as well as WEB-OPAC in 24x7 mode from anywhere.

Currently the library has a colleection of nearly 30,000 printed books.Besides the books of different UG and PG courses, the College library has a good collection of print journals (25 nos. currently), reference books, books written by faculties, books contributed by alumnus/ well-wisher. Several departments have seminar libraries having a modest collection of books. Inter – library loan procured among central library and departmental library is also being done. The library provide digital resource such as previous years question papers, list of books available in the library, list of newly arrived books etc. in the college website for its users. The resources of this library are also shared with other institutions having MOU with Bolpur College.

The library has a separate shelve that contains collection of rare books in the library.

The research cell of this college is situated at the second floor of the library building.

LIBRARY SERVICES:

- Reference Service
- Information Service
- Literature Search
- Internet Facilities

- New Arrival Display
- Content services (Current Journals) through email
- Current Awareness Service
- Selective Dissemination of Information
- Remote Access
- Anti-plagiarism Checking & impact factor reading
- Newspaper Clipping
- Reprography Services
- Career Counselling Service
- Rare Book collection Record
- Book Exhibition
- Bibliography Development
- Resource Sharing Service
- Download Facility of Syllabus & Old question papers

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

One of the mission of Bolpur college is to provide IT infrastructure of international standards for the students and teachers. Therefore it continuously upgrades and expands its IT facilities. Currently the institution has a very robust and updated IT facility that is comprehensive as well as secure. The college has expanded as well as upgraded IT infrastructure during last five years. Some of the initiatives taken are as follows:

1. The whole campus is Wi-Fi enabled for the use of its stakeholders. The college campus uses Jio broadband internet & Alliance broadband lines (4 Nos.) which have bandwidths of 200 Mbps, 175 Mbps, 80 Mbps, 80 Mbps(optic fiber) respectively. The internet connection in whole college campus area is divided into 4 segments.

The whole library building is Wi-Fi enabled with high speed JIO-FIBER-Broadband line.

2. The following departments have separate internet lines:

Main Office, Principal's Office, Bursar's Office, Examination Cell, Seminar Hall, Computer Laboratories, Smart Class Rooms and ICT rooms and all Departmental Office Rooms.

3. All the academic departments have been provided with wired routers to enable multi-user internet connection. Institutional funding is made available for renewing the Wi-Fi on a yearly basis.

4. The wired LAN facilities in the College Library and in Computer lab are provided

5. The Internet Kiosk under the Library has a dedicated Jio internet and upload-download speed is 200 Mbps. Library has its own server to retain its data.

6. All computers are highly secured with Quick-Heal Total Security for Cyber Safety.

7. Separate Computer Laboratory has been set up for the students of Accountancy, Physics, Chemistry, Botany, Zoology and Geography Departments. All other students use Central Computer Lab of the college. Mathematics Department shares a portion of central computer lab on regular basis.

8. There is a separate modern English Language Lab having 11 computers and projection facilities.

9. Library also has computer separate surfing/searching areas for students and teachers.

10. Additional Information:

(i) Total number of Computers and its configuration.: 125 with Windows 10 OS, I3 & I5 Intel processors 500GB/1 TB internal Storage

(ii) List of Software used and available: Koha, Quick Heal, CAMS (LMS), Tally etc.

The central computer lab of Bolpur college is also shared with other institutions like Biswa Bangla University, having MOU with Bolpur College, for training and examination purpose.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 29.17

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 125

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 33.34

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
26.63	24.89	23.15	53.57	38.08

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 60.3

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2199	2029	2080	1425	1167

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 26.24

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2151	1025	294	305	98

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 29.49

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
169	166	188	172	75

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
545	736	636	487	207

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.98

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
5	12	0	1	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 7

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	0	2	1

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 24.4

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
38	18	0	32	34

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has a registered Alumni Association under the West Bengal Act XXVI of 1961 and West Bengal Societies Registration Act, 1961. It has a good number of members, many of whom hold important positions in various fields such as teaching, entertainment, business, sports, politics, journalism, and law. The Alumni Association has taken several initiatives to support its community. The association is actively engaged in the welfare activities of the college and takes part in the development of the college. One prominent alumnus is a member of the college governing body as government representative and other committees like IQAC and disciplinary committee etc. They organize awareness camps and held rallies on socially important events like cleaner environment, anti-drug and smoking, gender issues. The alumni association makes the local communities aware about the various activities and initiatives taken by the college for the benefit of the students and also inform the residents of Bolpur and surroundings about the facilities available in the college. Actually they act as the face of the college in the local society. The association has been given a room in the campus and they occasionally meet there to discuss on several issues related to the development of the college. The association annually contributes some funds to the college to aid needy students in their studies and also to award prizes to students who have shown excellence in their study or in sports and other related activities. In 2021 one alumni member has donated the main gate made of iron of the worth of more than one lakh thirteen thousand rupees shows a good gesture of financial assistance towards construction of much needed college main gate. One member of the alumni namely Shri Sadananda Nayak gives free football coaching to the boys of college football team. The members of the association actively participated in the feedback collection process of the college and share their opinion about the present situation of the college. Often many alumni are in position to provide jobs of our freshly graduated students. During COVID-19 pandemic situation the association helped the college in the arrangement of face masks distribution, sanitizer preparation and distribution and vaccine distribution camps in the campus. Overall, the College Alumni Association has taken several steps to support its community, including providing financial aid, staying connected with its alumni, addressing the COVID-19 pandemic and making the campus clean and green by providing plants and fences to the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

In order to fulfill the vision and mission of providing quality education to this backward district the college is continuously expanding and upgrading its academic infrastructure. Curriculum in one programme is extended to PG level. Authority is well aware of the importance of e-learning and so steps are taken to create ICT facilities and to encourage the stakeholders to adopt new methods of teaching learning. Laboratories are renovated, upgraded and expanded so that Science and technology can be taught with enough resources in future. Library is also modernized through implementation of KOHA ILM, purchase of books and journal and subscribing N-List. RFID technology has been implemented. An awareness program on *NEP* was held on 19.05.2023. The undergraduate program based on NEP has been implemented in the college from 2023-24 academic sessions as directed by the Higher Education Dept., Govt. of West Bengal and the University of Burdwan. The Governing Body is the highest Body of Management of the college that comprises representatives of the Government, representative of West Bengal State Council of Higher Education, representatives of the affiliating University, Teachers' representative of the college and Non-teaching staff representative. Hence, the management is representative in nature. Students and other stake holders are often involved in important decision making like renovation of the existing premises, organizing extra-curricular activities, performing cultural programmes, etc. The Governing Body has set up a number of sub-committees like admission committee, anti-ragging cell, grievance cell, women's cell, disciplinary committee etc. to take decisions and advise the management on crucial issues keeping in view the overall development and improvement of quality of the institution. The college has a definite short term and long term perspective plan for the holistic development of the institute.

The perspective plans are:

1. To put efforts for creation of new substantive teaching posts in view of implementation of NEP' 20 in Semester system
2. To take necessary steps for filling up substantive vacant Non-teaching posts
3. To introduce job oriented courses such as BBA, Computer Science etc.
4. To Enhance opportunity of Skill Development Programmes
5. To develop new and applied curriculum for Add-on Courses and to impart them among the students.
6. To introduce vocational courses for fulfilling requirement of NEP' 20
7. To introduce Master Degree level teaching in few more subjects of humanity discipline besides Bengali.
8. To broaden the scope of e-resources and e-learning
9. To enhance library resources & their optimal utilization

- 10.To ensure proper use of fully automated library resources and other physical infrastructure.
- 11.To take measures for reducing dropout & increase students progression
- 12.To give emphasis on increasing rolls strength in Science Subjects.
- 13.To make the campus more clean more green and environment friendly.
- 14.To popularize yoga education among the students and other stakeholders of the college.
- 15.To create more facilities of ICT based teaching & smart class rooms
- 16.To establish skill enhancement and job training collaboration
- 17.To encourage the teachers for research through our research committee
- 18.To create a larger scope for extra-curriculum & sport activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The college has introduced value based and skill enhancement programmes through introduction of courses on Yoga, photography,IT & GST Return Filing, Remote sensing etc

Emphases are given on Spoken English, and Career Counseling.Use of ICTs and innovative methods in teaching remained priority of the institution. For fair, transparent and innovative evaluation process (1) Exam-cell has been set up to supervise the examinations and notify all information in college website. (2) Innovative evaluation processes were adopted through discussions in departmental meetings.Encouragement towards original research work resulted in publication of papers(49 during 2018-2023), Publication of books and book chapters(31 during 2018-2023), paper presentation in seminars (33 and participation without paper is 175) and Ph.D.guide teachers (2).For modernization of the College library, it is upgraded and automated through installation of KOHA ILMS. RFID technology has been implemented. By utilizing RUSA 2.0 fund optimally development of ICT/ Physical Infrastructure / Instrumentation has been completed following the recommendations of NAAC. A Students' Centre/auditorium is likely to becompleted very soon.In order to improve quality of human resource, teachers are encouraged and given opportunity to attend OP/RC/STCs and pursue for Ph.D. degree. 14 teachers have completed these courses and 8 teachers were awarded Ph.D. during the 2018-2023 session.For fairness and transparency,admission is totally done through online mode since 2017 onwards and strictly followed the guidelines of UGC, the affiliating university and the DHE, Govt. of West Bengal including reservation regulations. All information was available in the College website during the admission process. The highest statutory body of the college is Governing Body comprising

teachers' representatives, Non-teaching staff's representative, nominees from state government, higher education department and affiliating university. GB formed several sub-committees including Finance, Building, Purchase etc. for taking decisions and supervising day to day activities on behalf of GB. For all academic and student related issues primarily come under the purview of Teachers' Council (TC) which is also a statutory body. TC actively makes policies following all the guidelines of the affiliating university, Higher Education department of WB and other authorities. TC also oversees implementation of them. TC forms sub-committees including Admission, Examination, Library, Academic which function on behalf of TC. The College has also constituted Grievance Cell, Anti-ragging Cell, Women's Cell, PMU (for RUSA 2.0) to deal specific issues. Apart from these sub-committees the College has also several clubs like Nature Club, Sports Club, Cultural Club, Health Club etc. Teachers, NTS and particularly Students are actively involved in these clubs. Appointments in substantive posts are carried out according to the government regulation and follow all Service rules. Currently all the substantive teaching posts are filled up.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

- **Performance appraisal:**

I. Self-Appraisal: All the teachers of the college are to fill up Self-Appraisal form every year. The form is structured on the basis of the 'Performance Based Appraisal System' format. The form contains (1) General information, (2) Information regarding Teaching, Learning and Evaluation Related Activities, (3) Information regarding Co-Curricular, Extension and Professional Development Related Activities and (4) Information regarding Research and Academic Contributions. From this information Academic Performance Indicators (API) is calculated that shows the progress.

II. Academic Audit: The College undergoes academic audit for 2021-2022 onwards. Internal audit was done by the IQAC and it was also audited by duly formed Academic Audit Committee.

Online and Offline teachers performance appraisal from students and alumni is regularly done by the institution. Reports on performance appraisal are available on the college website with action taken report. 360 Teachers performance appraisal system has been under force since 2021-22 sessions giving a detailed all-round teacher's performance are available through software.

- **Welfare measures for teaching and Non-teaching staff**

Our institution is committed to provide effective welfare measures for its own human resources, its teaching and non-teaching staff. The college authority always strives to meet the requirements of its teaching and non-teaching staff as recognition of their commitment and dedication to service. The following welfare measures have been initiated in this regard

1. General Provident Fund for all the teaching and non-teaching staff is ensured through Government Treasury as per Government rules. Pension benefits are well streamlined and efforts are made to disburse pension and gratuity benefits to the retired employee at the earliest.
2. All types of leave are allowed as per the University Statute and Government regulations. It includes maternity leave and Child care leave too. Leave accounts are maintained properly so that no staff member faces any difficulty at any point of time during and after the service period. There is an optional health scheme initiated by the Govt. of West Bengal to which both the teachers and the nonteaching employees are entitled to subscribe.
3. There is an employees' credit co-operative society which gives loans to all its members

(that also includes contractual staff) for house-building and for other expediencies like medical expenses, children education etc. Total amount of different types of loan which may be availed by a member of the society is around 15 lakh.

(5) The staff members are entitled to enjoy the indoor games and Gymnasium facilities provided by the college at their leisure time. The college has a canteen where food, snacks are available to the staff at a subsidized /reasonable prices.

- **Career Development initiatives taken by college**

The institution actively ensures the professional developments of its faculty members through sponsoring them for Refreshers Course, Orientation Programmes, Short term courses from UGC approved academic staff colleges and approved institutions. The college also encourages them to attend and present original research papers in seminar/ conferences and also grant TA/registration fee for such events. The college extends research grants to the teachers particularly who are pursuing Ph .D work while in service to encourage and motivate research activities. Administrative Training, Financial Management Training, Internal Management Training, Software Training has been periodically arranged by the college for Teaching and non-teaching staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 5.02

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5	1	0	7	3

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes

(FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 57.55

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
85	82	15	59	3

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
20	17	19	24	25

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

A well-defined mechanism is in force in the institution for financial audit to have discipline and transparency in financial management of the institution. This also helps in preparing strategies for mobilization and optimal utilization of resources. The accounts of the institution are subject to both internal and external audit of all financial activities.

The college has a statutory body i.e. Finance Committee. It reviews and find ways and means to mobilize resources and keep a close vigil on spending. The main source of resource of the college is fees collection from the students. Standing strategy for mobilization of fund is to invite donations from employees, ex-students and philanthropist especially from the local community for specific account. The college also tries to mobilize funds by hiring out its idle resources. It earns Rs.15,000/- per month from hiring out its one buildings for skill enhancement training programming to NSHM. Recently an alumnus has contributed college front Gate of more than one lakh worth as a token of appreciation for the institution. Recently Govt. vide Memo No.631-DPI/86/2023-JD (DPI)-DPI-CS SEC dated 19.09.2023 granted Rs. 48,51,147/- for procurement of furniture, computer, equipment. Utilization of the fund is monitored by respective committees (Finance committee/Building committee/ Purchase committee etc. formed by the GB) in order to minimize the cost of procurement / installation. The college conducts regular internal and external audit of its accounts. The external audit is conducted by statutory auditor every two years and the auditors are appointed by the DPI, Education Directorate of Government of West Bengal. The yearly audit reports are submitted to the DPI, Govt. of West Bengal. The DDO supervises the regular maintenance and updating of the books of accounts with the help of Bursar. The accounts of the college have been audited by the statutory auditors up to 2018-19. Accounts of the college have been internally audited by the CA firm for 2019-2020, 2020-2021 and 2021-2022. They are ready for Statutory Government Audit.

Bolpur college also shares its resources with other neighbouring HEI's through MOU's. For example, students of Biswa Bangla Biswabidyalay (University) uses the computer laboratory of Bolpur college for training and examination.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) of Bolpur College has taken initiative in almost every aspects academic development of the college. It framed both long term strategies as well as yearly short-

term goals based upon NAAC Peer Team recommendations of the first cycle Accreditation Report. The modes of implementing the strategies and goals were discussed and resolved at regular IQAC meetings and the action taken was monitored. For holistic development of students, teachers and other employees of the institution IQAC undertakes various activities during every academic session.

1. IQAC takes initiative to publish an Academic Calendar and a comprehensive Master Routine for all the UG and PG programmes.
2. IQAC closely monitors the admission process and conducts orientation/ induction programmes for freshers.
3. IQAC conducts meetings with the teachers at regular intervals where the teachers are instructed to keep records of all academic activities including students' attendance, support mechanism for slow learners, internal assessment documents, student progression document and mentoring of students. Records are maintained at individual level, department level and institutional level.
4. Information regarding teachers' participation in BOS, fieldwork/ project work or other activity that they find important to mention is gathered and recorded by IQAC.
5. Following IQAC proposal, 27 Add-on courses were introduced (and these are completed / going on) during the last five year. These courses are mainly focused on skill development as well as life-skill development.
6. Under the initiative of IQAC more than 56 collaborative activities with HEIs, Private companies, NGO and Local Government were undertaken than enriched students as well as teachers of the college. The IQAC encourages teachers to conduct research work and publish them. The Cell took the initiative to reconstitute research committee.
7. IQAC introduced a teachers' study circle interdisciplinary seminar lecture series, by teachers at regular intervals to buttress the intellectual thought beyond the syllabi and academic interaction between students and teachers of different departments.
8. IQAC also organized Seminar/ Workshops on NEP 2020, Research methodology and IPR to orient teaching process more methodically and systematically. For all round development, IQAC recommended forming a Cultural Club, Sports Club, Literary Club, and Health Club. For spreading environmental awareness the Nature Club was formed.
9. IQAC also collects data regarding (i) admission, (ii) results of end semester, (iii) field survey/ project work, (iv) use of ICTs in classes, (v) seminar/ workshops organized in specific formats.
10. IQAC acquires self-appraisal reports of teachers containing all aspects of their academic and co- and extra-curricular activities in specified format circulated by the Cell. This helps in calculating API of individual teacher and measuring their progress. The feedback from all the stakeholders like students, teachers, parents, alumni and employers are collected regularly both through online and offline mode through structured questionnaires. They are compiled, analyzed and reports are placed in the meetings of IQAC for further action. Feedback Reports along with Action Taken Reports have been uploaded in the college website.
11. IQAC always strives for continuous extension and outreach programmes through NSS, NCC & Kishan Mitra Cell

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender equity and women empowerment education and skill enhancement is one of the thrust areas of Bolpur College. The college has taken adequate measures and has developed its infrastructures to suit the needs of female students and teachers. The College has a **Women's Cell** which is actively engaged in gender sensitization activities, organising seminars related to awareness, gender equity and health issues related to women. The cell also looks after the needs of the female students and teachers and gives specific recommendations to the college authority. It also looks after the safety and security issues of the female students in the campus & recommends self-defence training for the girls. The Women's Cell conducts the Gender Audit on behalf of the college which reflects the present situation of female stakeholders of the college. Some major activities of women's cell are listed below:

- **Celebration of International Women's Day, dated 7.3.2020**
- **Awareness programme on women health and hygiene, dated 25/02/2022:** An awareness programme was arranged and organized by college faculty member on women health and hygiene. Both female and male students participated in this programme and they get aware about menstrual health, proper uses of sanitary napkin and its disposal, increasing risk of breast cancer, etc.
- **Awareness programme and student interactions on adolescent and physical and mental problems by Dr. Keya Bagchi (gynaecologist), dated 07/04/2022:** Both girls and boys face both physical and psychological changes during their adolescent phase. Dr. Keya Bagchi was done a wonderful interactive session with students and solved many queries raised by the students regarding what they generally face during adolescence.
- **Interaction programme on challenges faced by girl students, dated 24/08/2022:** Many of our students came from poor socioeconomically backward classes. They face lots of common issues during pursuing higher studies like early marriages, pregnancy, dowry during marriages, forcing to quit from their courses. The college always tries to counsel them regarding these problems and convince to complete their study whenever they face such difficulties.
- **Informative session on Vishakha guidelines, dated 07/12/2022:** An informative discussion was made on Vishakha guidelines and students were aware about the same.
- **Celebration of International Women's Day held on 22/03/2023:** An informative discussion was made on Vishakha guidelines and students were aware about the same.

Orientation and Interaction Programme, dated 23/06/2023: Mrs. Chandra Mukhopadhyay, a retired teacher and an independent researcher was invited to deliver a lecture on women's folk song. She has written a book named "Narir gaan shromer gaan", which mostly based on folk songs used by women

during their day to day activities.

Not only the female students, the cell also recommends the best woman staff of the year on Women's Day and she is felicitated by the Principal.

The College has arranged self-defence training for female students to grow confidence in them and to empower them with self projection techniques. In addition to normal career counselling programmes, the college has arranged a number of job oriented training programmes like Beautician Course, Computer training etc.

The college has created a ragging free campus with 24hrs CCTV surveillance throughout the campus. Bolpur college has also created sufficient sports and Yoga facilities for all.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The vision and mission of Bolpur College is aimed towards creating an inclusive environment through the implementation of proper education to all students coming from all parts of the society irrespective of class, religion and culture. To plant the seed of tolerance and harmony towards cultural, regional, linguistic differences etc it has adopted certain policies:

The college observes many important days such as Netaji's Birthday, Republic Day, Women's Day, Independence Day, National Science day, National Mathematics day, Tree plantation ceremonies, International mother tongue day etc. to nurture the sense of tolerance, peace and harmony, patriotism in one hand and gender equity, scientific temper, tolerance towards linguistic and cultural differences on the

other hand. Various cultural programmes advocating tolerance, peace and harmony are organized on these days which advocate cultural and linguistic harmony among the students. These events not only celebrate diversity but also develop a spirit of inclusivity and appreciation for diverse cultures.

Additionally, the National Service Scheme (NSS) and the National Cadet Corps (NCC), units arrange activities and parades that promote unity, and solidarity to provide service to underprivileged segments of society. Students learn and practice duties and responsibilities of citizen by providing community services to the people of the adopted villages through NSS.

Through electoral literacy clubs and youth parliament competitions, the students learn their democratic rights as a responsible citizen of India.

Realising the importance of equal opportunity, the college offers scholarships and financial aid to students from economically weaker section of the societies.

To assist accessibility, the college has erected ramps, procured wheelchairs and created Divyang (differently abled) toilet/ bathrooms, ensuring that those with impairments can navigate the campus with ease.

The college has created additional facilities for female students and has established a women's cell so that no girl student face any kind of difficulty in the campus. Girl students above 18 years are also provided "Kanyashree" scholarships so that they can continue their studies uninterruptedly. There are 24 hrs CCTV surveillance for the safety and security of the students. There are Internal Compliance Committee, Anti-ragging committee, disciplinary committee, grievance cells to protect the rights of all stakeholders and make the campus peaceful.

There is a Code of Conduct for students, teachers and non-teaching staff and is displayed in the college website and student prospectus. Violation of the code of conduct is taken seriously by the college authority.

Other Programmes organized by the college include

1. Blood Donation Camps:

The College and NSS organizes blood donation camps in to create awareness and generate sense of responsibility towards society through teamwork.

2. Yoga Day Celebration:

The International Yoga Day (21st June) in every year is celebrated by the students and teachers in college campus.

3. Cultural Competitions:

Every year the college and students arrange Fresher's Welcome College Social. The programs that are held regularly in each department includes Teachers Day celebrations and Farewell ceremony for final year outgoing students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE- 1

1. Title of the Practice Green Activity: Getting Aware for a Sustainable Future

2. Objectives of the Practice: The objectives of this practice are to build up a greener and eco-friendly campus and surroundings by the help of the students, teachers and non teaching staff of this college and spread awareness for environmental protection for a sustainable future. Another aim is to make our students as an environment protection activist.

3. The Context: “Bolpur College Nature Club” was formed on 07.11.2019 in this context with the following features: (i) Any stakeholder of this college may become a member of this club. (ii) The club will arrange several green activity programmes such as plastic cleaning, plantation, observation of important and environment related national and observe international days, nature conservation, rally on environmental awareness etc. inside and outside the campus throughout the year.

4. The Practice: Bolpur College Nature Club started its journey with the mission of “A greener campus and its surroundings” and vision of “A sustainable future”. After completion of three years of activity, each member of Bolpur College Nature Club is given a certificate of performance as a member of the club and they can still remain connected with the club for the rest of his life. During the AGM in June-July, two best performers are given prize and certificates every year as best green activists. As on 30.06.2023, there is a total of 249 numbers of members of Bolpur College Nature Club.

5. Evidence of success: The club has organised several programmes on conservation of nature, plantation and environmental awareness. The club has its own whatsapp group and facebook page. The main achievements of Nature club since its inception are as follows:

1. It has initiated and conducted Green and Environment Audit with the help of external agencies on behalf of the Institute. And also organised seminars on green audit.

2. Started “No Motor Vehicle Day” was observed on 7th of every month since 7th March, 2020

2. Seminar Lectures on environmental awareness.
3. Fifteen (15) no. of saplings were planted on 29.09.2022 in the college campus. 12 out of them could have been kept alive by active caring of the Bolpur College Nature Club student members.
5. World Wetlands Day, World Sustainable Energy Day and National Science Day are observed every year through various activities and seminars.
6. A Plastic cleaning campaign was held on 10.07.2023 commemorating Earth Day (22 April, 2023) and World Environment Day (5 June, 2023) was held on 10.07.2023 where 21 no of participants took part
7. Bolpur College Nature Club also took initiative for collecting solid wastes from all the stakeholders of the college for proper solid waste management. Initiatives have been taken for percolating the rain water of the college. A biodegradable waste pit has also been made for producing organic manure in the college. And finally a MOU has been signed between Bolpur College and Bolpur Municipality for dispatching and management of the solid wastes produced in the college. Also the club has initiated an agreement with a third party to collect E-Wastes produced in the campus. All these efforts keep the campus clean and green.
8. The club has prepared a bio-diversity register of the college campus and it also maintains a medicinal plant and fruit garden.

BEST PRACTICE- 2

BEST PRACTICES IN BOLPUR COLLEGE LIBRARY

1. Title of the Practice: Smart Library for Smart Users.

2. Objectives of the Practice: Automation of library using Koha-cloud facilitating remote access through 24x7 modes.

3. The Context: Bolpur College Library is established in the year of 1950.

- The library is now having three storied separate building.
- It has a Library Committee including students, faculties of the college&NTS.
- Activities of Bolpur College Library include:
 - Documents searching facility through Web OPAC
 - Access of Open Educational Resources through library portal
 - Wi-Fi enabled internet facilities
 - QR Code scanning facility for accessing library resources

4. The Practice

Present day, students community are mostly addicted in social media so by making available library through smart phones helps in the process of molding the students towards study can be viewed as the sustainable goal of the library. Library offers Orientation Programme for better use of the library.

The library offers smart library for present day users. It has Wi-Fi facility, CCTV Surveillance service, QR Code scanning facility for library, RFID Technology and Koha cloud enabling remote access to its users which are available only in this Library among the other college libraries under The University of Burdwan.

5. Evidence of Success

For implementing the above mentioned activities of Bolpur college library, visit of library web page by the users have been increased. Consultation of OER (Sage Open Journals, National Digital Library of India, DOAJ, DOAB) has been also heightened. Library foot falls is steadily increasing. Monitoring of library facility became easier due to the suggestions/complaint received from users through 'Ask a Librarian' tab in the library website.

The **future plan** of the library includes:

- To digitize rare book collections and integrating the facility of IRINS within the college website.

6. Problems Encountered and Resources Required

The problems encountered& their required outcomes are:

- Open Access system leads to jumbling up the mostly used books in the racks.

7. Notes (Optional)

Rare book identification points out the richness of library collection.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:**Distinctive Feature of Bolpur College**

Agriculture and its allied sector in our country play a significant role in rural livelihood, employment and national food security. The green revolution was intended to overcome food shortages in India by increasing the yields of food crops with the help of better irrigation systems, pesticides, fertilizers, agricultural machinery, HYV seeds etc. But unfortunately it has also led to many adverse effects. It is now an established fact that new farm practices have affected the environment adversely in the form of reduction in soil fertility, soil contamination, soil erosion, water shortages, reduction in genetic diversity, greater vulnerability to pests, non-availability of nutritious food stuff, etc. Moreover, the yield per acre has become stagnant since 1990s perhaps due to use of improper, unregulated doses of inputs in farm land.

Majority of the students of our college reside in villages and are of agricultural background. Keeping this situation in view we thought some kind of extension activity involving the interest of the farmers would have been a great gesture on behalf of this institution. Agricultural productivity largely depends on the farmland quality, and that quality can be determined by a soil test & thus it has utmost importance so far yield is concerned. Moreover, we have an advantage on account of availability of soil testing kits in the department of Geography where students perform practical classes. Accordingly we decided that college would help the farmers of adjacent areas by providing soil testing facilities, totally free of cost, for their farmlands. To execute this programme on continual basis **Kishan Mitra Cell** of Bolpur College was formed on 17.04.2019. Here, it is worth mentioning that there is a nature club in the college dedicated to handle environmental issues for keeping the campus greener and cleaner.

The Kishan Mitra Cell purposefully selected twelve villages located in Singi Gram Panchayat under Bolpur Subdivision. The river Ajay runs through the periphery of this panchayat and river Kana, which is both a tributary and distributary to Ajay, serpents through the villages. In this area rice in two seasons (Aman & Boro) is the main crop cultivated by the farmers. Besides, potato, onion, oilseeds, pulses and some vegetables are cultivated. Wheat and sugarcane are also cultivated occasionally.

The broad objective of **Kishan Mitra Cell** is to reduce negative environment impact of modern agricultural activities and to increase net income of the farmers. However, the specific objectives are as follows:

- To help the farmers to choose the appropriate crops to be cultivated.
- To help the farmers to frame a more suitable crop rotation system.
- To inform the farmers about the particular type of fertilizer required.
- To inform the farmers about the required quantity of that fertilizer.
- To help the farmers in maintaining proper pH in the field.
- To help in maintaining long-term field fertility, contributing to sustainable agriculture.
- To encourage the farmers for adopting organic farming.
- To help in mitigating economic and ecological risks in the whole agricultural sector.

In view of the above objectives the members of **Kishan Mitra Cell** collected the soil samples and tested the some parameters (content of Nitrogen, Phosphorus, and Potassium, organic Carbon, and pH), knowledge on which are extremely necessary for better productivity. The cell members with structured questionnaire and soil collection tools used to visit the area several times. Besides collection of data on many aspects they keep interacting with the farmers. The members from the study area collected information about the crop types cultivated, crop rotation, tillage depth, nature of fertilizer used, frequency of application, nature of pesticide, herbicides, fungicides and other related chemicals applied and frequency of application. The data related to crops they cultivate, cost of production per acre of each crop, doses of inputs used, and net income per acre were collected every year.

Members of this cell performed the whole process of sample collecting to field amelioration recommendations (for example, fertilizer adjustments or lime applications to reduce acidity) to increase yields. While adjusting nutrient content, the next season's crop was kept in mind as each plant type requires a specific nutrient balance for healthy development.

After knowing the nutrient content, to correspondingly adjust their concentrations to optimum level, the cell guided the farmers to use particular type of fertilizer in required quantity. Valuable information on nutrients content allows the application of fertilizer in a more precise way thereby avoiding unnecessary use of these chemicals which always pose a threat to applier, consumer as well as environment.

The Improvement of crop yield is as essential as to keep the environmental impact minimum. Thus, besides the activities related to soil testing, the cell also encouraged the farmers in organic farming. Farmers were discouraged to use pesticides, herbicides, fungicides etc. in excess amount. The cell also made them realize the harmful effects of these chemicals on them, their kids, their cattle, consumers, ground water, and even nearby aquatic ecosystems. In this way the institution get engaged in a larger community based activity which extends beyond the college premises and through which we reach to a section of needy people who are not directly connected to our college. The college is serving as the friends of the farmers, trying to increase their net income at least by a margin. Moreover, the institution is also aiming to minimize the deterioration of the environment.

The cell collected and tested the soil samples twice a year and continued to do so for consecutive four years. Through this project a positive footprints on the following aspects has been left.

- Farmers have been convinced to choose the appropriate crops for cultivation.
- Farmers are now in position to frame a more suitable crop rotation system.
- Farmers are found to use agrochemicals, which pose a threat to applier, consumer and environment, more sensibly.
- Farmers became more conscious about maintaining long-term field fertility, contributing to **sustainable agriculture**.
- Farmers are habituated to reduce chemical fertilizers and use more organic fertilizer.
- Farmers have acquired more confidence to mitigate economic and ecological risks not only in farming but the whole agricultural sector.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Bolpur College was established in 1950 as an institution of higher learning by the generosity of a few large-hearted education-loving men of the locality. According to the West Bengal District Gazetteers: Birbhum (1975) 'Bolpur College was established in the year 1950 under a scheme drawn up by the Education Department of the Government of West Bengal to provide employment opportunities to college teachers who had immigrated from East Pakistan as refugees as also to provide the evacuee students with opportunities to continue their studies.. Initially, the college conducted Intermediate classes in Arts and Science subjects; gradually, it was given affiliation to conduct classes for B.A. Degree in 1956. The B.Sc. course was introduced in 1959. The B.Com course introduced four years later in 1963-64. The college became a Government Sponsored college in 1950.

Concluding Remarks :

The college faces the challenge of imparting the best possible undergraduate education that is in keeping with national and international standards within the prescribed peripheries of the affiliating university. The college has been certified as a ISO 9001:2015 institution which depicts its eagerness for excellence in imparting education for all, keeping in view the needs of the local population. It is the engaging endeavour of the college to equip its students with knowledge using modern technology and skills that enable them to get access to opportunities for further education, while also building in them awareness of the environmental, socio-political and economic realities and inculcating in them moral, ethical and cultural values rooted in the Indian tradition. Thus making them responsible citizens of the emerging globalized world combining tradition with modernity and inclusiveness.

The institution will make all efforts to implement the NEP 2020 curriculum in its true spirit giving emphasis in multidisciplinary, interdisciplinary and vocational /skill development courses.

Also the institution will work together to improve the IT infrastructure, ensure women empowerment. and protection of environment.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>3622</td> <td>3215</td> <td>758</td> <td>752</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>3235</td> <td>2985</td> <td>723</td> <td>718</td> <td>0</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per shared report excluding the duplicates .</p>	2022-23	2021-22	2020-21	2019-20	2018-19	3622	3215	758	752	0	2022-23	2021-22	2020-21	2019-20	2018-19	3235	2985	723	718	0
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1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 1958 Answer after DVV Verification: 1568</p> <p>Remark : DVV has made the changes as per shared report according to the supporting document .</p>																				
2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>996</td> <td>998</td> <td>842</td> <td>610</td> <td>642</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>880</td> <td>829</td> <td>842</td> <td>610</td> <td>642</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	996	998	842	610	642	2022-23	2021-22	2020-21	2019-20	2018-19	880	829	842	610	642
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2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1079	1072	1072	1072	1072

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1079	1072	1072	1072	1072

Remark : DVV has made the changes as per shared report by HEI.

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
54	53	54	56	45

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
54	53	53	55	45

Remark : DVV has made the changes as per shared report by HEI.

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
19	10	2	10	6

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
14	9	2	8	6

Remark : DVV has made the changes as per shared report by HEI .

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15	2	12	7	9

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
12	2	8	5	6

Remark : DVV has made the changes as per shared report excluding the duplicates.

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15	10	6	4	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
9	7	4	2	6

Remark : DVV has made the changes as per shared report excluding the duplicates .

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
29	31	18	40	41

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
18	21	15	25	32

Remark : DVV has made the changes as per shared report excluding the days and duplicates .

3.5.1 **Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification :

Answer After DVV Verification :18

Remark : DVV has made the changes as per shared report excluding the duplicates .

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
7	4	0	3	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	0	2	1

Remark : DVV has made the changes as per shared report not considered duplicates .

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
58	29	0	52	53

Answer After DVV Verification :

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2022-23	2021-22	2020-21	2019-20	2018-19
38	18	0	32	34

Remark : DVV has made the changes as per shared report not considered days and youth festivals

2.Extended Profile Deviations

Extended Profile Deviations

No Deviations